



EXPRESSION OF INTEREST Teacher Aide

Temporary Part Time: 25 hours per week, Monday to Friday plus ADO

Contract Term: immediate start to 13 December 2024

Closing Date: Wednesday 19 June 2024

Location: Ferry Grove State High School

Job Description:

Expressions of interest are invited for the position of a Temporary Part Time Teacher Aide.

Applicants should be able to demonstrate a genuine willingness to assist and engage with students, staff and the wider Ferry Grove State High School community in a friendly and efficient manner. The applicant must be highly reliable and have effective time management skills. These activities are not exhaustive, however, and other relevant activities may be performed by teacher aides provided that such duties are appropriate having due regard to the nature, classification level and purpose of the position.

Specific Duties

- Clerical assistance duties including photocopying teaching materials, collation of exam papers.
- Assisting students to find reference materials.
- In class support for Literacy and Numeracy with identified students and students at risk.
- Playground duty as required.
- Working with small groups as well as individual students.
- Use of technology (eg. Computers and iPads) when working with students.
- Communicating effectively and displaying high level of interpersonal skills to function as an effective team member.
- Displaying respect and empathy for students with complex needs.
- Displaying confidentiality, tact, reliability and sensitivity to students and their families.
- Assisting in the supervision of education activities, under the direction of a teacher.
- Assisting in preparing, storing, making available and clearing away teaching equipment and materials.
- Assisting with the support of students with their individual personal health and wellbeing programs.

The Working with Children (Risk Management and Screening) Act 2000 requires the successful applicant to be subject to a "working with children check" as part of the employment screening process. Further details regarding this check may be obtained by accessing the web site of the Public Safety Business Agency at the following internet address: <http://www.bluecard.qld.gov.au/>. Furthermore, the successful applicant will be required to undergo a criminal history check.

Please submit your Expression of Interest and ability to fulfil this position along with a current Resume and contact details for your referees, to Business Manager Amanda Smyth
asmty30@eq.edu.au