



**P&C General Meeting
MINUTES OF MEETING
6:00 pm Monday, 18 November 2024
Resource Centre & Online**

1. Meeting Open

Meeting Opened By Cameron Wearing at 6:07 pm

2. Attendance & Apologies

Attended

Amanda Smyth
Anne Fonternel
Cameron Wearing
Christine Percy
Donna Crawley
Erin Sasso
Jacki Schott
Jodi P&C Bus Ops Manager
Karen Wilson
Kiah Lanham
Kim Born
Maryan Waddell
Melissa Rowse
Rolf Sterzl
Sarah Campling
Trevor Dann

Apologies

Amy Martin
Andrea Ree
Bernadette Dallas
Carl Smith
Carla Ward
Gae Larkin-Hill
Jo Miller
Joana Kelly
Karalyn Herse
Kelli Messer
Kerryn Manifold
Marie Wittenhagen
Natasha Mewing
Nathan Percy
Nicole Warner
Roxanne Rosenberg
Sheree Rye
Suzanne Morris
Theres Schulze
Tracey Wilson
Vanessa Baird

Signed by:
Cameron Wearing 01/12/2025
1733D266046CBBC8

Signed by:
Amanda Smyth 30/01/2026
C6717CEE1580610C

Attachments

[2025 P&C Membership Application & Renewal.pdf](#)

3. Confirmation of the minutes of the previous general meeting

Motions

The minutes of the meeting held on 28 Oct 2024 were a true and accurate record.

Status: Carried **Mover:** Amanda Smyth **Seconder:** Jacki Schott

Attachments

[2024-10-28 Minutes - P&C General Meeting](#)

4. Business arising from the minutes of the previous general meeting

5. Correspondence - inward and outward

Attachments

[Outwards Correspondence Nov24.pdf](#)

[Inwards Correspondence Nov24.pdf](#)

Motions

That inwards correspondence be accepted and outwards correspondence adopted.

Status: Carried **Mover:** Amanda Smyth **Second:** Trevor Dann

6. Business arising from the correspondence

Letter received from Office of the Assistant Director General, Infrastructure Delivery & Operations - Cameron, P&C President updated members present in regards to the P&C projects including support for the Community & Creativity building

7. Table Executive Committee's decisions (if any)

7.1 2024 P&C budgeted expense line for 2024 Graduation gift was \$2,300. Invoice received was \$2,441.25. Increase of \$141.25.

Motions

Approval for additional funds to be paid towards 2024 Year 12 Graduation gift

Status: Carried **Mover:** Amanda Smyth **Second:** Jacki Schott

8. Treasurer's report and financial statement

Discussion in regards to current profits in uniform store compared to previous years - increase in cost prices, sales, wages & general cost of living

Attachments

[Payments Oct24.pdf](#)

[P&C Bank Statements Oct24.zip](#)

[P&C Bank Recs Oct24.zip](#)

[Nov24 - Treasurers Report.pdf](#)

Motions

That the cheques drawn on the Business Operations and General Accounts for October 2024 and EFT payments as listed be ratified and that this report be accepted and included in the minutes of this meeting.

Status: Carried **Mover:** Rolf Sterzl **Second:** Trevor Dann

Approval for \$25k to be transferred from Bus Ops account to QTC account for future P&C projects

Status: Carried **Mover:** Rolf Sterzl **Second:** Trevor Dann

Approval for up to \$1,200 for catering for all school staff morning tea to be held in SFD's Jan 2025.

Status: Carried **Mover:** Rolf Sterzl **Second:** Trevor Dann

9. President's Report

Report included details with canteen/cafe prices, "supporting every student" program & a thank you to students, teachers & staff as well as P&C staff & volunteers

- Jacki Schott provided feedback that the Graduation was a lovely event. Kiah gave thanks to Erin, School's Marketing Officer

Attachments

[P&C GM Nov24 President's Report.pdf](#)

Motions

Approval for token of appreciation for P&C staff up to value of \$50 - Coles gift card

Status: Carried **Mover:** Amanda Smyth **Second:** Christine Percy

10. Principal's Report

- Discussion on the new process for Students to self-nominate for leadership positions & awards
- Discussion on 2025 Student Resource Scheme & 2025 Signature Levies
- German Immersion \$200, Instrumental Music \$60, Choir \$30, FAST Years 7-9 \$200, Year 10 \$400 (includes certificate) & LEAF \$100
- Kiah, Executive School Principal gave thanks to Amanda, School's Business Manager for all her hard work on the 2025 SRS & Levies. Thanks was also given by Kiah to the P&C:-

Thank you to members of our P&C for your ongoing support and commitment to ensuring that Ferny Grove State High School enacts its vision of "every individual discovering their passion on their pathway of learning". I look forward to another successful year of collaboration and engagement in 2025. Wishing you and your families a safe and relaxing holiday period.

Attachments

[2025 SRS letter to parents.pdf](#)

[Principal Report week 8 term 4.pdf](#)

[Year Levels 7-12 SRS inclusions 2025.zip](#)

Motions

To accept the Principal's report, School financials, & the 2025 Student Resource Scheme levy + Signature Program levies

Status: Carried **Mover:** Kiah Lanham **Second:** Erin Sasso

11. Visitors

12. Business Operations Report

Attachments

[Business Ops Report Nov24 Meeting.pdf](#)

Motions

That the Business Operations report be accepted as tabled

Status: Carried **Mover:** Jodi P&C Bus Ops Manager **Second:** Melissa Rowse

13. Sub Committee reports and financial statements

13.1 Ag Support Group (ASG) - next meeting Monday 25th November 2024 @ 6.00pm in S Block staff room

13.2 Languages Parent Support Group (LPSG) - next meeting Monday 3rd February 2025 @ 5.00pm. 2 meetings - GM & Election of Office Bearers

13.3 Music Support Group (MSG) - report attached - Sarah verbal report, support is great for MSG & the many events, Dancing Queens event early 2025, thanks to Carla Ward for all her input & support in the many fundraising events for the MSG

13.4 Parent Sport Support Group (PSSG) - report attached - Christine PSSG member - Thank you to Megan, Canteen Manager & Jodi, P&C Business Manager for assisting with the PSSG events. FAST awards catering being provided as well as a raffle. Will continue to work with the Sports Department on opportunities for parents & the PSSG to be more involved. A special thanks to Keith Shaw, current PSSG Treasurer for all his involvement in the PSSG. Keith will be stepping down in 2025.

Attachments

[PSSG Sub-Committee Report Nov24.pdf](#)

[MSG Sub-Committee Report Nov24.pdf](#)

Motions

[That all subcommittee reports be accepted as tabled](#)

Status: Carried **Mover:** Amanda Smyth **Seconder:** Jacki Schott

[To retain the 2024 PSSG funds for future fundraising activities](#)

Status: Carried **Mover:** Christine Percy **Seconder:** Donna Crawley

14. Other reports

14.1 P&C Projects update - 2024 P&C School Support program update - as mentioned in Business Ops report - P&C support funds to be transferred this term. 2025 Support Plan will be presented as part of the February 2025 General P&C meeting.

14.2 Grants

14.3 P&Cs Queensland

14.4 Chaplaincy

15. General Business

16. Applications for membership

2025 P&C Applications can now completed & provided to the P&C in readiness for the P&C AGM being held in March 2025

17. Next Meetings

17.1 P&C Meeting - Monday 24th February 2025 @ 6.00pm

17.2 ASG Meeting - Monday 25th November @ 6.00pm

17.3 MSG Meeting - Wednesday 20th November @ 6.30pm. Being held at Corbett & Claude Everton Park

17.4 LPSSG Meeting - Monday 3rd February 2025 @ 5.00pm - GM & Election of Office Bearers - meeting will be held after the GI Information Session

17.5 PSSG Meeting - Date to be confirm - February 2025

18. Meeting Close

Cameron thanked members present & online & wished all a Merry Christmas.
Meeting closed at 7:10 pm

[Next Meeting](#)

P&C General Meeting

6:00 pm, Monday, 24 February 2025

Resource Centre

Motions Summary

#	Title	Mover	Seconder	Status
	The minutes of the meeting held on 28 Oct 2024 were a true and accurate record.	Amanda Smyth	Jacki Schott	Carried
	That inwards correspondence be accepted and outwards correspondence adopted.	Amanda Smyth	Trevor Dann	Carried
	Approval for additional funds to be paid towards 2024 Year 12 Graduation gift	Amanda Smyth	Jacki Schott	Carried
	That the cheques drawn on the Business Operations and General Accounts for October 2024 and EFT payments as listed be ratified and that this report be accepted and included in the minutes of this meeting.	Rolf Sterzl	Trevor Dann	Carried
	Approval for \$25k to be transferred from Bus Ops account to QTC account for future P&C projects	Rolf Sterzl	Trevor Dann	Carried
	Approval for up to \$1,200 for catering for all school staff morning tea to be held in SFD's Jan 2025.	Rolf Sterzl	Trevor Dann	Carried
	Approval for token of appreciation for P&C staff up to value of \$50 - Coles gift card	Amanda Smyth	Christine Percy	Carried
	To accept the Principal's report, School financials, & the 2025 Student Resource Scheme levy + Signature Program levies	Kiah Lanham	Erin Sasso	Carried
	That the Business Operations report be accepted as tabled	Jodi P&C Bus Ops Manager	Melissa Rowse	Carried
	That all subcommittee reports be accepted as tabled	Amanda Smyth	Jacki Schott	Carried
	To retain the 2024 PSSG funds for future fundraising activities	Christine Percy	Donna Crawley	Carried