



**General Meeting
MINUTES OF MEETING
6:00 pm Monday, 27 October 2025
Online only (Teams)**

1. Meeting Open

Meeting Opened By Cameron Wearing at 6:05 pm

2. Attendance & Apologies

Signed by:
Cameron Wearing 01/12/2025
1733D266046CBBC8

Signed by:
Amanda Smyth 30/01/2026
C6717CEE1580610C

Attended	Apologies
Alicia Randle	Adrian Sands
Amanda Smyth	Andrea Ree
Cameron Wearing	Anne Fonternel
Donna Pritchard	Beatrix Hueglan
Erin Sasso	Becky Rowe
Ferny Grove SHS P & C Association	Christine Percy
Georg Lippold	David Relly
Jacki Schott	Donna Crawley
Jake Gallagher	Fiona Robinson
Karen Wilson	Jacqueline Van Alphen
Kelli Messer	Jen Corfield
Kiah Lanham	Jo Miller
Kim Born	Joana Kelly
Nicole Crouch	Jodi Wearing
Peta Lonergan	Jodie Hawton
Rolf Sterzl	John Gill
Roxanne Rosenberg	Jonathan Vaughan
Sarah Campling	Julia Grziwg
Tracey Hammond	Karen Robertson
	Katrina De Hayr
	Kym Benckendorff
	Lourens Geldenhuys
	Luke Ferdinand
	Mari Low
	Marie Lyster
	Marie Witheyman
	Maryan Waddell
	Megan Archer
	Melissa Rowse
	Nathan Percy
	Nicole Warner
	Rebecca Treschman
	Samantha Labuschagne
	Sheree Rye
	Simon Hamlet
	Sonya Fleming
	Steve Toomey
	Suzanne Rhimes
	Theres Schulze

Formal apology email received by Steve Toomey

3. Confirmation of the minutes of the previous general meeting

Attachments

[2025-07-28 Minutes - FGS HS P&C General Meeting.pdf](#)

Motions

The minutes of the meeting held on 28 Jul 2025 were a true and accurate record.

Status: Carried **Mover:** Amanda Smyth **Seconder:** Jacki Schott

[Attachments](#)

[2025-07-28 Minutes - FGS HS P&C General Meeting](#)

4. Business arising from the minutes of the previous general meeting

Nil business

5. Correspondence - inward and outward

Email from Elizabeth Watson-Brown MP regarding fundraising opportunity at their Christmas Family Fun Day (Keperra - Sunday, 14 December)

Blue Card Changes - P&C Executives now need a Blue Card

P&Cs Qld - Review underway for P&C Model Constitution and P&C Accounting Manual

Attachments

[Elizabeth Watson-Brown Email-3Oct25.pdf](#)

[P&Cs Qld-Blue Card Changes-1Oct25.pdf](#)

[P&Cs Qld-Constitution & Acct Man Review-2Oct25.pdf](#)

Motions

That inwards correspondence be accepted and outwards correspondence adopted.

Status: Carried **Mover:** Amanda Smyth **Seconder:** Kim Born

6. Business arising from the correspondence

Action Items

Fundraising correspondence be shared with Subcommittees

Due Date: 31/10/2025 **Assigned To:** Donna Pritchard **Completed:** 27/10/2025

7. Table Executive Committee's decisions (if any)

Nil

8. Treasurer's report and financial statement

\$403K cash down a bit from June due to unforeseen expenses

Liabilities are up to date

See attached reports

Attachments

[September25 - Treasurers Report.docx](#)

[FGSHSP&C_Management_Report-July_2025.pdf](#)

[FGSHSP&C_Management_Report-August_2025.pdf](#)

Motions

That the cheques drawn on the Business Operations and General Accounts for July, August and September 2025, and EFT payments as listed be ratified and that this report be accepted and included in the minutes of this meeting.

Status: Carried **Mover:** Rolf Sterzl **Seconder:** Kiah Lanham

9. President's Report

- Subcommittees congratulated for successful events
- Canteen vouchers all given out to school departments
- Christmas gift cards to be provided to staff at \$55 each
- Planning for next year underway

Attachments

[President's Report.pptx](#)

Motions

That President's report be accepted as tabled

Status: Carried **Mover:** Amanda Smyth **Seconder:** Rolf Sterzl

10. Principal's Report

Update provided on strategic plan (see attached)

Attachments

[Financial snapshot-Oct25.pdf](#)

[BOR211025.pdf](#)

[balance sheet.pdf](#)

[Principal report term 4 week 4v2.pdf](#)

11. Visitors

Nil

12. Business Operations Report

Business Operations Report attached.

New merchandise items and pricing for consideration and approval (see) attached.

- Items are lanyard key/bag tags and pens.
- Kim has highlighted her preferred items. Hunter Promotional Products are easy to deal with, local (Strathpine) and unit prices are competitive. They can offer an approximate four-week turnaround, once artwork is signed off.

- Promotional Products offer a 7.5% discount for NFP organisations, however their unit prices are a bit higher. They are also local but prefer phone/email contact.
- Dynamic Gift offers a good range of products but are difficult to deal with and are based interstate. They have quoted on low minimum quantities and as a result the unit prices are very expensive.
- Kim has other suggestions for other products that could be branded with FGSHS and the six house names/totems.

Attachments

[Merchandise Quotes and Product Info Sept 2025.docx](#)

[Merchandise 2025 Comparisons.xlsx](#)

[Merchandise Suggestions 2025 Comparisons.xlsx](#)

[Jaybel Merchandise Suggestions 2025.pdf](#)

[Promotional Products Merchandise Suggestions.pdf](#)

[Business Ops Report Oct25 Meeting.pdf](#)

Motions

That the Business Operations report be accepted as tabled

Status: Carried **Mover:** Donna Pritchard **Seconder:** Karen Wilson

13. Sub Committee reports and financial statements

13.1 Ag Support Group (ASG)

13.2 Languages Parent Support Group (LPSG)

13.3 Music Support Group (MSG)

13.4 Parent Sport Support Group (PSSG)

Attachments

[MSG Treasurer Report August25.pdf](#)

[MSG Treasurer Report July25.pdf](#)

[MSG Treasurer Report September25.pdf](#)

[ASG Treasurer Report August25.pdf](#)

[ASG Treasurer Report July25.pdf](#)

[ASG Treasurer Report September25.pdf](#)

[LPSG Treasurer Report July25.pdf](#)

[LPSG Treasurer Report August25.pdf](#)

[LPSG Treasurer Report September25.pdf](#)

[PSSG Treasurer Report August25.pdf](#)

[PSSG Treasurer Report July25.pdf](#)

[PSSG Treasurer Report September25.pdf](#)

Motions

That all subcommittee reports be accepted as tabled

Status: Carried **Mover:** Amanda Smyth **Seconder:** Jacki Schott

14. Other reports

14.1 Grants

14.2 P&Cs Queensland

14.3 Chaplaincy (see attached)

Attachments

[Chaplaincy Update-August-September25.pdf](#)

15. General Business

Nil

16. Applications for membership

Erin Sasso (2025 Renewal)

Megan Archer

Motions

That applications for membership be accepted

Status: Carried **Mover:** Donna Pritchard **Seconder:** Kiah Lanham

17. Next Meetings

17.1 P & C Meeting - 24 November 2025 (will hybrid in person and online)

17.2 ASG Meeting - 17 November 2025

17.3 MSG Meeting - 26 November 2025

17.4 LPSG Meeting

17.5 PSSG Meeting - 3 November 2025

18. Meeting Close

Meeting closed at 7:46 pm

Next Meeting

General Meeting

6:00 pm, Monday, 24 November 2025
Face to face (Library) and online (Teams)

Actions Summary

#	Title	Assigned To	Due Date	Completed
	Fundraising correspondence be shared with Subcommittees	Donna Pritchard	31/10/2025	27/10/2025

Motions Summary

#	Title	Mover	Seconder	Status
	The minutes of the meeting held on 28 Jul 2025 were a true and accurate record.	Amanda Smyth	Jacki Schott	Carried
	That inwards correspondence be accepted and outwards correspondence adopted.	Amanda Smyth	Kim Born	Carried
	That the cheques drawn on the Business Operations and General Accounts for July, August and September 2025, and EFT payments as listed be ratified and that this report be accepted and included in the minutes of this meeting.	Rolf Sterzl	Kiah Lanham	Carried
	That President's report be accepted as tabled	Amanda Smyth	Rolf Sterzl	Carried
	That the Business Operations report be accepted as tabled	Donna Pritchard	Karen Wilson	Carried
	That all subcommittee reports be accepted as tabled	Amanda Smyth	Jacki Schott	Carried
	That applications for membership be accepted	Donna Pritchard	Kiah Lanham	Carried