



**General Meeting**  
**MINUTES OF MEETING**  
**6:00 pm Monday, 27 October 2025**  
**Online only (Teams)**

**1. Meeting Open**

Meeting Opened By Cameron Wearing at 6:05 pm

**2. Attendance & Apologies**

Signed by:  
*Cameron Wearing* 31/12/2025  
1733D266046CBBC8

Signed by:  
*Amanda Smyth* 30/01/2026  
C6717CEE1580610C

#### Attended

Alicia Randle  
Amanda Smyth  
Cameron Wearing  
Donna Pritchard  
Erin Sasso  
Ferny Grove SHS P & C Association  
Georg Lippold  
Jacki Schott  
Jake Gallagher  
Karen Wilson  
Kelli Messer  
Kiah Lanham  
Kim Born  
Nicole Crouch  
Peta Loneragan  
Rolf Sterzl  
Roxanne Rosenberg  
Sarah Campling  
Tracey Hammond

#### Apologies

Adrian Sands  
Andrea Ree  
Anne Fonternel  
Beatrix Hueglin  
Becky Rowe  
Christine Percy  
David Relly  
Donna Crawley  
Fiona Robinson  
Jacqueline Van Alphen  
Jen Corfield  
Jo Miller  
Joana Kelly  
Jodi Wearing  
Jodie Hawton  
John Gill  
Jonathan Vaughan  
Julia Grziwg  
Karen Robertson  
Katrina De Hayr  
Kym Benckendorff  
Lourens Geldenhuys  
Luke Ferdinands  
Mari Low  
Marie Lyster  
Marie Witheyman  
Maryan Waddell  
Megan Archer  
Melissa Rowse  
Nathan Percy  
Nicole Warner  
Rebecca Treschman  
Samantha Labuschagne  
Sheree Rye  
Simon Hamlet  
Sonya Fleming  
Steve Toomey  
Suzanne Rhimes  
Theres Schulze

Formal apology email received by Steve Toomey

### 3. Confirmation of the minutes of the previous general meeting

#### Attachments

[2025-07-28 Minutes - FGSHS P&C General Meeting.pdf](#)

#### Motions

The minutes of the meeting held on 28 Jul 2025 were a true and accurate record.

**Status:** Carried    **Mover:** Amanda Smyth    **Second:** Jacki Schott

#### Attachments

[2025-07-28 Minutes - FGSHS P&C General Meeting](#)

### 4. Business arising from the minutes of the previous general meeting

Nil business

## 5. Correspondence - inward and outward

Email from Elizabeth Watson-Brown MP regarding fundraising opportunity at their Christmas Family Fun Day (Keperra - Sunday, 14 December)

Blue Card Changes - P&C Executives now need a Blue Card

P&Cs Qld - Review underway for P&C Model Constitution and P&C Accounting Manual

### Attachments

[Elizabeth Watson-Brown Email-3Oct25.pdf](#)

[P&Cs Qld-Blue Card Changes-1Oct25.pdf](#)

[P&Cs Qld-Constitution & Acct Man Review-2Oct25.pdf](#)

### Motions

That inwards correspondence be accepted and outwards correspondence adopted.

**Status:** Carried    **Mover:** Amanda Smyth    **Seconder:** Kim Born

## 6. Business arising from the correspondence

### Action Items

Fundraising correspondence be shared with Subcommittees

**Due Date:** 31/10/2025    **Assigned To:** Donna Pritchard    **Completed:** 27/10/2025

## 7. Table Executive Committee's decisions (if any)

Nil

## 8. Treasurer's report and financial statement

\$403K cash down a bit from June due to unforeseen expenses

Liabilities are up to date

See attached reports

### Attachments

[September25 - Treasurers Report.docx](#)

[FGSHSP&C\\_Management\\_Report-July\\_2025.pdf](#)

[FGSHSP&C\\_Management\\_Report-August\\_2025.pdf](#)

## Motions

That the cheques drawn on the Business Operations and General Accounts for July, August and September 2025, and EFT payments as listed be ratified and that this report be accepted and included in the minutes of this meeting.

**Status:** Carried    **Mover:** Rolf Sterzl    **Second:** Kiah Lanham

## 9. President's Report

- Subcommittees congratulated for successful events
- Canteen vouchers all given out to school departments
- Christmas gift cards to be provided to staff at \$55 each
- Planning for next year underway

## Attachments

[President's Report.pptx](#)

## Motions

That President's report be accepted as tabled

**Status:** Carried    **Mover:** Amanda Smyth    **Second:** Rolf Sterzl

## 10. Principal's Report

Update provided on strategic plan (see attached)

## Attachments

[Financial snapshot-Oct25.pdf](#)

[BOR211025.pdf](#)

[balance sheet.pdf](#)

[Principal report term 4 week 4v2.pdf](#)

## 11. Visitors

Nil

## 12. Business Operations Report

Business Operations Report attached.

**New merchandise items and pricing for consideration and approval** (see) attached.

- Items are lanyard key/bag tags and pens.

- Kim has highlighted her preferred items. Hunter Promotional Products are easy to deal with, local (Strathpine) and unit prices are competitive. They can offer an approximate four-week turnaround, once artwork is signed off.

- Promotional Products offer a 7.5% discount for NFP organisations, however their unit prices are a bit higher. They are also local but prefer phone/email contact.
- Dynamic Gift offers a good range of products but are difficult to deal with and are based interstate. They have quoted on low minimum quantities and as a result the unit prices are very expensive.
- Kim has other suggestions for other products that could be branded with FGSHS and the six house names/totems.

## Attachments

[Merchandise Quotes and Product Info Sept 2025.docx](#)

[Merchandise 2025 Comparisons.xlsx](#)

[Merchandise Suggestions 2025 Comparisons.xlsx](#)

[Jaybel Merchandise Suggestions 2025.pdf](#)

[Promotional Products Merchandise Suggestions.pdf](#)

[Business Ops Report Oct25 Meeting.pdf](#)

## Motions

That the Business Operations report be accepted as tabled

**Status:** Carried    **Mover:** Donna Pritchard    **Second:** Karen Wilson

## 13. Sub Committee reports and financial statements

13.1 Ag Support Group (ASG)

13.2 Languages Parent Support Group (LPSG)

13.3 Music Support Group (MSG)

13.4 Parent Sport Support Group (PSSG)

## Attachments

[MSG Treasurer Report August25.pdf](#)

[MSG Treasurer Report July25.pdf](#)

[MSG Treasurer Report September25.pdf](#)

[ASG Treasurer Report August25.pdf](#)

[ASG Treasurer Report July25.pdf](#)

[ASG Treasurer Report September25.pdf](#)

[LPSG Treasurer Report July25.pdf](#)

[LPSG Treasurer Report August25.pdf](#)

[LPSG Treasurer Report September25.pdf](#)

[PSSG Treasurer Report August25.pdf](#)

[PSSG Treasurer Report July25.pdf](#)

[PSSG Treasurer Report September25.pdf](#)

## Motions

That all subcommittee reports be accepted as tabled

**Status:** Carried    **Mover:** Amanda Smyth    **Second:** Jacki Schott

## 14. Other reports

14.1 Grants

14.2 P&Cs Queensland

14.3 Chaplaincy (see attached)

## Attachments

[Chaplaincy Update-August-September25.pdf](#)

## 15. General Business

Nil

## 16. Applications for membership

Erin Sasso (2025 Renewal)

Megan Archer

## Motions

That applications for membership be accepted

**Status:** Carried    **Mover:** Donna Pritchard    **Second:** Kiah Lanham

## 17. Next Meetings

17.1 P & C Meeting - 24 November 2025 (will hybrid in person and online)

17.2 ASG Meeting - 17 November 2025

17.3 MSG Meeting - 26 November 2025

17.4 LPSG Meeting

17.5 PSSG Meeting - 3 November 2025

## 18. Meeting Close

Meeting closed at 7:46 pm

## Next Meeting

### General Meeting

6:00 pm, Monday, 24 November 2025

Face to face (Library) and online (Teams)

## Actions Summary

#	Title	Assigned To	Due Date	Completed
	Fundraising correspondence be shared with Subcommittees	Donna Pritchard	31/10/2025	27/10/2025

## Motions Summary

#	Title	Mover	Seconder	Status
	The minutes of the meeting held on 28 Jul 2025 were a true and accurate record.	Amanda Smyth	Jacki Schott	Carried
	That inwards correspondence be accepted and outwards correspondence adopted.	Amanda Smyth	Kim Born	Carried
	That the cheques drawn on the Business Operations and General Accounts for July, August and September 2025, and EFT payments as listed be ratified and that this report be accepted and included in the minutes of this meeting.	Rolf Sterzl	Kiah Lanham	Carried
	That President's report be accepted as tabled	Amanda Smyth	Rolf Sterzl	Carried
	That the Business Operations report be accepted as tabled	Donna Pritchard	Karen Wilson	Carried
	That all subcommittee reports be accepted as tabled	Amanda Smyth	Jacki Schott	Carried
	That applications for membership be accepted	Donna Pritchard	Kiah Lanham	Carried