



LPSG General Meeting
MINUTES OF MEETING
5:00 PM Thursday, 20 July 2023
XG01

1. Meeting Open

Meeting Opened By Georg Lippold at 5:06 PM

2. Attendance & Apologies

Attended

Beatrix Hueglin
Georg Lippold
Helen Nicholson-Setz
Joana Kelly
Murray Belkin
Peta Kimball
Theres Schulze

Apologies

Amy Martin
Anne Fonternel
Cameron Wearing
Christine Krahforst
Jodi P&C Bus Ops Manager
Rhiannon Walker

3. Confirmation of the minutes of the previous general meeting

Motions

[230720-001 The minutes of the meeting held on 4 May 2023 were a true and accurate record.](#)

Status: Carried **Mover:** Georg Lippold **Seconder:** Beatrix Hueglin

Attachments

[2023-05-04 Minutes - LPSG General Meeting](#)

4. Business arising from the minutes of the previous general meeting

4.1 German Immersion Extension program - 20th year anniversary

- **Event:** 20th anniversary celebration/s
- **Organisers:** Language department & LPSG
- **Date:** Twilight event (4-7pm) Friday May 26
- **Details:** The working group has been meeting to organise the event and work through planning activities
- **Details:**
 - The event was a Success
 - Heaps of Volunteers, students helped

- Students who attended had fun
- Heaps of donations for the raffle in the end - all collected
- SBS interview went well - Thanks to Theres (Theres will send it around) Link was shared via Facebook: <https://tinyurl.com/yzxhfh23> and newsletter
- - Program of activities went well and was done in a great order
 - Timing went well
 - Raffle went well
 - Canteen was great with their engagement and being able to return items
 - Approximately 150 attended
 - Would have been nice for the powerpoint presentation to run further
 - Photo walls went well
 - Lightening worked well
 - Event photos posted on Facebook & in newsletter
 - Activities went well
 - Location was good
 - Volunteers sign up needs to go out earlier, more pack up information, more setup information, have someone who can delegate
 - Thank yous sent out to all volunteers
- Goods/Quantities
 - Sausages - 1 packet of sausages returned to canteen
 - Pretzels - Sold out, good amount
 - Waffles - sold 80-140 wafflets, returned unsold to canteen
 - Icecream - 70 tubs (1 box) sold
 - Toppings - great variety
 - Softdrinks returned to the canteen, Passionfruit was very popular
 - Alcohol: 1 bottle of wine was sold, Beer, sold approximately 1 x 6 pack of each variety, Bluevine, sold 30-40 litres (Less alcohol required)
- Pricing - was good, reduced at the end to sell perishables. Pretzel's sold better at \$3, few comments made at \$4
- Profit: Cash \$402, Square: \$1064 = \$1566.93. Expense \$942.93. Profit \$624. Newsletter cost \$125

Action Items

[230216-001 Document Bake Stall Setup](#)

Due Date: Thursday, 6 April 2023 **Assigned To:** Peta Kimball **Completed:** Friday, 13 October 2023

[230504-002 GI23: Send the menu to Jodi re squares](#)

Georg can you send the menu to Joana so she can liaise with Jodi re items for the square

Due Date: Monday, 22 May 2023 **Assigned To:** Joana Kelly, Georg Lippold **Completed:** Monday, 22 May 2023

5. Correspondence - inward and outward

Attachments

[Sausage Sizzle Fax CC.pdf](#)

[Sausage Sizzle CoC.pdf](#)

6. Business arising from the correspondence

Bunnings BBQ & Bake to be discussed in General Business

7. Treasurer's report and financial statement

7.1 Updated 2023 budget - presented at P&C meeting 22/5/23 - to be included in minutes - updates after motions moved

- Apr 23 open \$4,224.17 income \$0, expense \$0, close \$4,099.17 (incl \$300 float)
- May 23 open \$4,099.17 income \$1566.93, expense \$320.50, close \$5345.60 (incl \$300 float)
- June 23 open \$5345.60 income \$38, expense \$622.43, close \$4761.17 (incl \$300 float)

- GI Cash: \$402.00
- GI Square: \$1,164.93
- GI Income: \$1566.93
- GI Expense: \$320.50, \$166, \$456.43 = \$942.93
- GI Total: \$624

7.2 Updated budget attached

- Discussed increase in Bunnings budget as motioned at P&C meeting due to understanding that items purchased from the canteen would need to be prepurchased moving forward
- [Unfortunately did not discuss the 2023 contribution to languages department] - item to be carried over to next meeting

Attachments

[LPSG Treasurer Report April23.pdf](#)

[2023 LPSG Budget Updated 2.pdf](#)

[LPSG Treasurer Report May23.pdf](#)

[LPSG Treasurer Report June23.pdf](#)

Motions

[230720-002 Financial reports accepted as read](#)

Status: Carried **Mover:** Joana Kelly **Second:** Georg Lippold

[230720-003 Budget changes approves](#)

Status: Carried **Mover:** Peta Kimball **Second:** Theres Schulze

Action Items

[230720-001 Discuss LPSG contribution to Languages department for 2023](#)

Suggest matching previous amount unless the LPSG dept requires alternate funding arrangements

Due Date: Tuesday, 31 October 2023 **Assigned To:** Joana Kelly, Murray Belkin

8. Language HoD Report

Report provided by Murray Belkin

- Event well received
- Languages week went well - add to calendar
 - Canteen
 - Free dress day
 - Great momentum
- International trips being organised Helen/Alex (Germany)/ Josh Stoddard/Rachel Valent (Germany) & Murray (Bali)/Kiah
- Gr 5 orientation day later this term from 4 feeder schools
- Celebrating Indonesian independence day - serve indo food, add to calendar for 2024
- Term 1 - Karnival
- Term 2 - Language week
- Term 3 - Indo day
- Term 4 - Oktoberfest
- 10 Yr 9 students (5 x GI & 5 x Indonesian) classes participating in Youth language summit - respond to rapidly changing world we live, finishes with summit. skills...
- Staffing
 - GI 31/07 July language assistant
 - Georgina Banish Yr 7 coordinator in 2024, travel scholarship approved
 - GI Science teacher advertised
 - Looking at timetable for 2024 with FGSHS
- GI 2024 = 18/19 Yr 7s, working with Primary Schools to increase enrolments to 28 students
- PASCH scholarship Isisha Davies Yr10, Harriet Gaul Yr11, just returned from trip to Bremen (Germany), Both bumped up into the B1 modules and did well

From Murray Belkin:

First of all I would like to congratulate all involved at the German Immersion 20th Anniversary celebrations. It was a wonderful occasion to celebrate the success of the program over the past 20 years, and the community feedback was overwhelmingly positive of the occasion.

We also held our first Languages Week last term, where we combined some of our Junior and Senior Languages classes to complete some German and Indonesian activities, our Community Education Officer Mr Michael Hall and our International students organised lunchtime activities celebrating aspects of their culture, the canteen showcased a certain cuisine each day and finally, the free dress day raised funds for Living Languages, supporting the preservation of Indigenous languages in Australia. The feedback from students and staff was again positive as we continue to look to promote languages at our school, especially focusing on our mainstream year eight students choosing to study Indonesian and German at year nine.

Helen and I are busy preparing for our respective International trips at the conclusion of the year. We are in the process of gathering relevant documentation from the students and working with our providers finalising the itinerary and accommodation arrangements.

This term, our events include our Grade 5 Orientation Day where we invited selected primary students with a passion for Languages from our four feeder schools to visit Ferny Grove and participate in a range of a German and Indonesian activities with students and staff.

We will also be celebrating Indonesian Independence Day on Thursday 17th August, with the canteen serving Indonesian food on the day as well as activities organised in the central courtyard. My understanding is we will have money to fund this from our Languages budget, but next year I would like to explore the option of doing something similar as we do for Oktoberfest, where we can raise funds and promote our Languages program.

We also have 10 students from our German Immersion and Indonesian classes participating in the Global Youth Summit.

Organised by Education Queensland international with over 600 students participating across the state, Queensland Global Youth Summit aims to inspire Queensland young people to navigate and respond positively to the rapidly changing and diverse world we live in. The summit provides students with opportunities to explore different elements of global competence and enhance students' essential, analytical, and creative thinking skills, leadership skills, intercultural understanding, self-awareness, and cultural understanding to facilitate meaningful global connections. There are five online workshops to attend, leading to a summit day held at the Brisbane Showgrounds.

Staffing update, we have our German Language Assistant arriving at the beginning of week four. Georgina Banich was the successful applicant for the year seven coordinator role for 2024. Georgina also recently completed travel to Germany and has had her German Intensive Compact travel to Berlin approved.

Our German Immersion numbers for 2024 at this stage hover around 18/19 students. We are again working closely with the Primary Schools in regards to recommendations to increase those enrolments for next year. The German Immersion Science teacher advertisement has been online on Smart Jobs, however we have had no applications for the position. I am looking at the timetable for 2024, and will be in discussions with Kiah around our staffing for next year.

9. General Business

9.1 Bunnings BBQ & Bake - 6th August 2023

- **Event:** Bunnings BBQ
- **Organisers:** Language department & LPSG
- **Date:** 6th August 2023 7am - 4pm
- **Details:** The working group has been meeting to organise the event and work through planning activities
- **Budget:**
 - \$1200 for BBQ & Cake stall
- Volunteer sheet to Helen: <https://volunteersignup.org/WL4WR>
- Communicate to all language student (not just GI)
- Squares - Joana to ask
- Peta - dots, tableclothes, shoeboxes etc
- Group agreed \$150 can be spent on ingredients for baking
- What did the previous group do onions, sausages wise etc
- Do we need a coordinator for the whole day

9.2 Bunnings Cake Stall - 6th August 2023

- Discussed in previous notes

9.3 Oktoberfest in Canteen - 12th October 2023

- **Event:** Oktoberfest
- **Organisers:** Language department & LPSG
- **Date:** 12th October
- **Details:** Oktoberfest to be run the same as it was last year in conjunction with the canteen
- **Budget:**
 - \$1000 for canteen - budget, increase to accommodate pre payment

Motions

230720-004 Motion to increase the budget for Oktoberfest to be able to pay canteen up front to \$1000

Status: Carried **Mover:** Georg Lippold **Secunder:** Theres Schulze

230720-005 To allow approximately \$150 to be spent on Baking supplies for the upcoming Bunning BBQ & Bake stall

Status: Carried **Mover:** Peta Kimball **Secunder:** Georg Lippold

Action Items

230720-002 Follow up details for Bunning BBQ current and previous

Team captain for the day

Onions, Canteen support etc

Due Date: Monday, 18 September 2023 **Assigned To:** Peta Kimball **Completed:** Monday, 4 September 2023

230720-003 Follow up Canteen re Oktoberfest

Due Date: Saturday, 30 September 2023 **Assigned To:** Georg Lippold **Completed:** Friday, 13 October 2023

10. Applications for membership

11. Meeting Close

Meeting closed at 6:30 PM

Peta Kimball

Next Meeting

10/11/2023

LPSG General Meeting

6:00 PM, Thursday, 26 October 2023

XG01

Actions Summary

#	Title	Assigned To	Due Date	Completed
230216-001	Document Bake Stall Setup	Peta Kimball	Thursday, 6 April 2023	Friday, 13 October 2023
230504-002	GI23: Send the menu to Jodi re squares	Joana Kelly, Georg Lippold	Monday, 22 May 2023	Monday, 22 May 2023
230720-001	Discuss LPSG contribution to Languages department for 2023	Joana Kelly, Murray Belkin	Tuesday, 31 October 2023	
230720-002	Follow up details for Bunning BBQ current and previous	Peta Kimball	Monday, 18 September 2023	Monday, 4 September 2023
230720-003	Follow up Canteen re Oktoberfest	Georg Lippold	Saturday, 30 September 2023	Friday, 13 October 2023

Motions Summary

#	Title	Mover	Secunder	Status
230720-001	The minutes of the meeting held on 4 May 2023 were a true and accurate record.	Georg Lippold	Beatrix Hueglin	Carried
230720-002	Financial reports accepted as read	Joana Kelly	Georg Lippold	Carried
230720-003	Budget changes approves	Peta Kimball	Theres Schulze	Carried
230720-004	Motion to increase the budget for Oktoberfest to be able to pay canteen up front to \$1000	Georg Lippold	Theres Schulze	Carried

#	Title	Mover	Seconder	Status
230720-005	To allow approximately \$150 to be spent on Baking supplies for the upcoming Bunning BBQ & Bake stall	Peta Kimball	Georg Lippold	Carried