



LPSG General Meeting  
MINUTES OF MEETING  
5:00 PM Tuesday, 6 February 2024  
XG01

1. Meeting Open

Meeting Opened By Georg Lippold at 5:10 PM

2. Attendance & Apologies

**Attended**

Anne Fonternel  
Beatrix Hueglin  
Carolin Diffenhard  
Cassandra Gow  
Georg Lippold  
Jacqueline Van Alphen  
Jen Corfield  
Joana Kelly  
Julia Wilmer  
Katherina Rosowski  
Marie Wittenhagen  
Marie Lyster  
Murray Belkin  
Peta Kimball  
Theres Schulze

**Apologies**

Amy Martin  
Christine Krahforst  
Helen Nicholson-Setz  
Jodi P&C Bus Ops Manager  
Rhiannon Walker  
Susan Wright

[Attachments](#)

[2024 P&C Membership Application Renewal.pdf](#)

3. Confirmation of the minutes of the previous general meeting

Motions

240206-001 The minutes of the meeting held on 1 Nov 2023 were a true and accurate record.

**Status:** Carried    **Mover:** Peta Kimball    **Seconder:** Beatrix Hueglin

[Attachments](#)

[2023-11-01 Minutes - LPSG General Meeting](#)

4. Business arising from the minutes of the previous general meeting

Action Items

230720-001 Discuss LPSG contribution to Languages department for 2023

Suggest matching previous amount unless the LPSG dept requires alternate funding arrangements

**Due Date:** 31/10/2023    **Assigned To:** Joana Kelly, Murray Belkin    **Completed:** 6/02/2024

231101-002 Prepare and review 2024 Budget in preparation for first meeting

**Due Date:** 1/02/2024    **Assigned To:** Joana Kelly    **Completed:** 6/02/2024

## 5. Correspondence - inward and outward

None presented

## 6. Business arising from the correspondence

None arising

## 7. Treasurer's report and financial statement

Accept financials for Oct, Nov & Dec23 + Jan24

### 7.1 Treasurer Reports

- October 23 open \$7517.67 income \$769, expense \$0, close \$8286.67 (incl \$300 float)
- November 23 open \$8286.67 income \$0, expense \$160, close \$8126.67 (incl \$300 float)
- December 23 open \$8126.67 income \$12, expense \$0, close \$8138.67 (incl \$300 float)
- January 24 open \$8138.67 income \$0, expense \$0, close \$8138.67

### 7.2 2024 LPSG Budget

7.2.1 Proposed budget 2024 (discussion to be held over for first meeting of 2024)

#### **Activity Income Expenditure Profit**

Bunnings BBQ & Cake Stall \$3500 \$1200 \$2300

Entertainment Books \$52 \$0 \$52

Kaffeeklatsch---

Pass the Baton (Cake & gift bags)-\$300-

Languages Week-\$300-

Oktoberfest \$800 \$300 \$500

St Nikolastag-\$350-

BBQ event \$500-

Donation to Languages \$3000

#### **Other Items**

LPSG Sundry (e.g storage boxes, BBQ equipment)

\$200

Suggestions for funding Languages additional funding

- \$250 - Kaffeekluth
- \$250 - Recognise language students - semester 1
- Oktoberfest
- Indonesian Day
- Additional \$1000

#### [Attachments](#)

[LPSG Treasurer Report Oct23.pdf](#)

[LPSG Treasurer Report Nov23.pdf](#)

[LPSG Treasurer Report Dec23.pdf](#)

[LPSG Treasurer Report Jan24.pdf](#)

#### Motions

240206-002 The financial reports for October, November and December 2023 and January 2024 are adopted as presented

**Status:** Carried    **Mover:** Joana Kelly    **Seconder:** Georg Lippold

240206-003 To donate \$2000 to the Languages department for 2024

**Status:** Carried    **Mover:** Murray Belkin    **Seconder:** Beatrix Hueglin

240206-004 to adopt the 2024 budget as presented

**Status:** Carried    **Mover:** Joana Kelly    **Seconder:** Georg Lippold

## 8. Language HoD Report

Presented by Murray Belkin

- Welcomed and thanked everyone for attending. Acknowledged the contribution
- Staff changes:
  - Jen Corfiled and Julia Wilmer taking over as co-ordinators
  - Caroline & Jacquilene have joined the progrm this year with Rachael Valent
  - Ryan Mitchell german junior and Lyn aide
  - Karen Mag on leave
  - Simon Poppelwell backfill
- International trips
  - Amazing & thank you
  - acknowledge those who stayed behind
- Activites: Thank you to all
- Acknowledging Mal McLeish for his contribution and gifts in 2023
- Murray presented targets for 2024 to Languages staff
- Looking to commence 2024 with additional choices for subjects to encourage students
- Currently no mainstream Yr 9 Indo/German
- Data targets to meet
- Continuing to promote languages in our school community
- Term1
  - Info evening
  - Grade 6 languages day of excellence
  - Senior leaders mentioned the desire to reintroduce Kaffecluche to FGSHS - supported by staff
- Rest of year
  - Langauges
  - Film Festival
  - Indo Indp Day
  - GI Orientation - pass the baton
  - Language & Cultural program
  - St Nik
  - Kaffeclache 2 wed each week

- Thankyou for the support of Georg and languages team through 2023.
- Acknowledged how unique and amazing the program and support is
- Look forward to working with LPSG in 2024

#### Attachments

[LPSG Languages Update Term 1.docx](#)

### 9. General Business

No general business discussed

Discussed general opportunities for a Movie Night

- Movie - DVDs
- Popcorn machine - Julia Wilmer
- BBQ - LPSG
- Snow Cone machine

#### 9.4 2024 Calendar

Murray has provided a draft calendar with the following dates highlighted.

- FEBRUARY 6th Tuesday 3.15pm - 4.15pm: GI Information Evening (Year 7 2024 Meet the Teacher), XG11
- **FEBRUARY 6th Tuesday 5pm: LPSG General Meeting**
- **FEBRUARY 6th Tuesday 5.30pm: LPSG Election of Office Bearers**
- MARCH 02-10: Study Tour - Jumonji
- MARCH 8th Thursday: Karnivale - no need to do anything
- MARCH 18-23: Study Tour - Utsunomiya
- APRIL: Fundraiser: Entertainment Books
- **MAY 2nd Thursday 5.00pm: LPSG General Meeting**
- MAY ?? 5.30-7.00pm: Signature programs information night (managed by Luke FERDINANDS) in SPC (Y Block)
- MAY 20-24: Languages week
- MAY 24th: Language Activity (Film night) 6.00-8.00pm (LPSG to organise)
- **JULY 25th, Thursday 5.00pm: LPSG General Meeting**
- JULY 27 - AUGUST 8: Study Tour - Meidan
- AUGUST: Fit in Deutsch exams
- AUGUST 17th Friday: Indonesian Independence day (Activities first/second break)
- OCTOBER 11th Friday: Oktoberfest in partnership with the canteen (LPSG Volunteering)
- **OCTOBER 24th Thursday 5.00pm: LPSG General Meeting (agenda item: budget)**
- OCTOBER 29th Tuesday 3.30-4.30pm: Pass the Baton (LPSG organise the cake)
- NOVEMBER 30-DECEMBER 08: Outbound study tour Indonesian
- NOVEMBER End of year LPSG dinner
- DECEMBER 10th: St Nikolaustag celebration

### 10. Applications for membership

2024 P&C Membership forms to be completed for acceptance at the P&C AGM - Monday 25th March 2024

## 11. Meeting Close

Meeting closed at 5:48 PM

### Next Meeting

#### LPSG General Meeting

5:00 PM, Thursday, 9 May 2024

XG01

*Peta Kimball*  
*09.05.24*

*Peta KIMBALL*

### Actions Summary

#	Title	Assigned To	Due Date	Completed
230720-001	Discuss LPSG contribution to Languages department for 2023	Joana Kelly, Murray Belkin	31/10/2023	6/02/2024
231101-002	Prepare and review 2024 Budget in preparation for first meeting	Joana Kelly	1/02/2024	6/02/2024

### Motions Summary

#	Title	Mover	Seconder	Status
240206-001	The minutes of the meeting held on 1 Nov 2023 were a true and accurate record.	Peta Kimball	Beatrix Hueglin	Carried
240206-002	The financial reports for October, November and December 2023 and January 2024 are adopted as presented	Joana Kelly	Georg Lippold	Carried
240206-003	To donate \$2000 to the Languages department for 2024	Murray Belkin	Beatrix Hueglin	Carried
240206-004	to adopt the 2024 budget as presented	Joana Kelly	Georg Lippold	Carried