



LPSG General Meeting
MINUTES OF MEETING
5:00 PM Thursday, 9 May 2024
XG01

1. Meeting Open

Meeting Opened By Theres Schulze at 5:06 PM

2. Attendance & Apologies

Attended

Beatrix Hueglin
Jen Corfield
Joana Kelly
Marie Wittenhagen
Murray Belkin
Peta Kimball
Theres Schulze

Apologies

Carolin Diffenhard
Jacqueline Van Alphen
Jodi P&C Bus Ops Manager
Julia Wilmer
Vanessa Baird

Absent: Georg Lippold

3. Confirmation of the minutes of the previous general meeting

Motions

240509-001 The minutes of the meeting held on 6 Feb 2024 were a true and accurate record.

Status: Carried **Mover:** Murray Belkin **Seconder:** Jen Corfield

Attachments

[2024-02-06 Minutes - LPSG General Meeting](#)

4. Business arising from the minutes of the previous general meeting

5. Correspondence - inward and outward

Fundraising opportunity:

WHAT: MusicFest

DATE: Sunday October 20th

DETAILS: Canteen in the Auditorium 150-200 guest

ITEMS: soft drinks, chips, chocolates, sandwiches and baked goods

PROJECTED PROFIT: \$300-\$500

Attachments

[Re_ Fundraising opportunity.pdf](#)

6. Business arising from the correspondence

Fundraising opportunity:

WHAT: MusicFest

CONTACT: Sarah Campling (scamp145@eq.edu.au)

DATE: Sunday October 20th

DETAILS: Canteen in the Auditorium 150-200 guest

ITEMS: soft drinks, chips, chocolates, sandwiches and baked goods

PROJECTED PROFIT: \$300-\$500

DECISION: Think we would struggle to source volunteers and would like the Bunnings BBQ option instead. No LPSG members available to run the event

Action Items

[240509-001 Respond to MestFest request](#)

Due Date: 31/07/2024 **Assigned To:** Peta Kimball **Completed:** 8/07/2024

7. Treasurer's report and financial statement

Record in minutes - approval for \$80.00 sundry expense for A GI Year 7 Easter egg hunt - acknowledged the monies were approved via email. Noted in this months minutes

Accept financials for Feb, Mar, Apr 2024

7.1 Treasurer Reports

- February 24 open \$8138.67 income \$0, expense \$0, close \$8138.67 (incl \$300 float)
- March 24 open \$8138.67 income \$0, expense \$146.05, close \$7992.62 (incl \$300 float)
- April 24 open \$7992.62 income \$18, expense \$0, close \$8010.62 (incl \$300 float)

7.2 2024 LPSG Budget (rolling update)

Activity Income Expenditure Profit

Bunnings BBQ & Cake Stall - Income: \$3500, Expense: \$1200, Profit: \$2300

Entertainment Books - Income:\$52, Expense: \$0, Profit: \$52

Kaffeeklatsch - Income: \$0, Expense: \$250. Profit: \$0

Pass the Baton (Cake & gift bags) - Income: \$0, Expense: \$300, Profit: \$0

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Languages Week - Income: \$0, Expense: \$300, Profit: \$0
Oktoberfest - Income: \$800, Expense: \$300, Profit: \$500
St Nikolastag - Income: \$0, Expense: \$350, Profit: \$0
BBQ event (Yr 7 welcome/other) - Income: \$0, Expense: \$500, Profit: \$0
Donation to Languages - Income: \$0, Expense: \$3000, Profit: \$0

Other Items

LPSG Sundry (e.g storage boxes, BBQ equipment) \$200

Additional items:

- GI Easter egg hunt: \$100
- \$250 - Recognise language students - semester 1
- Indonesian Day

Attachments

[LPSG Treasurer Report Feb24.pdf](#)

[LPSG Treasurer Report Mar24.pdf](#)

[LPSG Treasurer Report April24.pdf](#)

Motions

[240509-002 The financial reports for February, March and April 2024 are adopted as presented](#)

Status: Carried **Mover:** Joana Kelly **Second:** Beatrix Hueglin

8. HoD Report

Kaffeeklatsch went well

Language skills - Easter Egg hunt for Year 7 was a hit!!, great networking with Year 9s.

Pasch network opportunity for GI students in Year 10 with Corina XYZ and her adventures. Thank Jen for the support in supporting with the excursion.

(Jen reflected how great the activity was and complimented Corina's engagement with our GI students. Corina was excited for our students).

Last term Karnivale was a great event, dress up and activity. Junior & Senior language leaders cut off ties - sign of rebellion

Grade 6 Information night. Increase in turnout. Ack, work of Jen & Julia who visited our feeder primary schools
Applications close this Friday for GI next year.

In 2023 only present one round, this year presented twice 12-15 families & 7-8 families.

Cat is a member of QCAA panel - ack efforts and PD opportunity

Not going to proceed with Indonesian trip - only 7 responded, therefore have cancelled. Think it was because students had been last year.

Correspondence for GI - Cinema screening organised by Julia - Trybooking 70 responded. Thanks Julia & Jen. Working to finalise date and a screening on the weekend. Only Mon-Fri 11-4. Looking for a weekend screening. Alternatively Thursday arvo - travel via train to Roma Street Barracks cinema.

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Languages week coming up in Week 6 - Canteen staff around the world cuisine and international students celebrating their country of origin.

Tiana & Carolin language assistants busy preparing and celebrating birthday activities, team building activities etc

Staffing: Carolin Diffenhard return to Germany at the end of Sem 1 - great relationships, difficult decision, but thankful she came. Close to adding a GI staff member with Maths & Science. Currently registering with QCT & Visa, hoping to start Term 3. More likely Term 4 as she is currently still teaching in Germany.

Murray to work with staff to cover Term 3. Hope this person starts in Term 4. Stem background. sounds amazing - looking forward to her starting

Karen Magnussen extended her leave for more - Simon Poppelwell covering

Joel Maher has a language background and he will add to the mix

Thank LPSG members for their support of these events

Term 3/4 big events coming up.

[Attachments](#)

[LPSG Report Term 2.docx](#)

9. General Business

9.1 Movie Night

Movie night on hold atm - still in the calendar while confirming The Palace Cinema. Murray to advise - Other fundraising opportunities. If goes ahead, move away from 24th May - Murray will find an alternate date and put a placeholder in the calendar

If hosted at The Palace - no additional support required.

9.2 Independence Day

August 19th: Independence day - canteen possibility - Murray to follow up

9.3 Oktoberfest

October 11th: Oktoberfest

9.4 Bunnings BBQ

PK - email Jodi re Bunnings - Keperra/Stafford

9.5 Kaffeeklatsch

Julia - Kaffeeklatsch - can we increase the budget to \$150 per term from \$100. Peta suggested increasing to \$200 per term. Due to increased popularity.

Peta Moved, Seconded Beatrix

9.6 2024 Calendar

- FEBRUARY 6th Tuesday 3.15pm - 4.15pm: GI Information Evening (Year 7 2024 Meet the Teacher), XG11
- FEBRUARY 6th Tuesday 5pm: LPSG General Meeting
- FEBRUARY 6th Tuesday 5.30pm: LPSG Election of Office Bearers

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- MARCH 02-10: Study Tour - Jumonji
- MARCH 8th Thursday: Karnivale - no need to do anything
- MARCH 18-23: Study Tour - Utsunomiya
- APRIL: Fundraiser: Entertainment Books
- **MAY 2nd Thursday 5.00pm: LPSG General Meeting**
- MAY ?? 5.30-7.00pm: Signature programs information night (managed by Luke FERDINANDS) in SPC (Y Block)
- MAY 20-24: Languages week
- MAY 24th: Language Activity (Film night) 6.00-8.00pm (LPSG to organise)
- **JULY 25th, Thursday 5.00pm: LPSG General Meeting**
- JULY 27 - AUGUST 8: Study Tour - Meidan
- AUGUST: Fit in Deutsch exams
- AUGUST 17th Friday: Indonesian Independence day (Activities first/second break)
- OCTOBER 11th Friday: Oktoberfest in partnership with the canteen (LPSG Volunteering)
- **OCTOBER 24th Thursday 5.00pm: LPSG General Meeting (agenda item: budget)**
- OCTOBER 29th Tuesday 3.30-4.30pm: Pass the Baton (LPSG organise the cake)
- NOVEMBER 30-DECEMBER 08: Outbound study tour Indonesian
- NOVEMBER End of year LPSG dinner
- DECEMBER 10th: St Nikolaustag celebration

Motions

[240509-003 Increase the budget for Kaffeeklatsch to \\$200 per term](#)

Requested increase due to popularity

Status: Carried **Mover:** Peta Kimball **Second:** Beatrix Hueglin

Action Items

[240509-002 LPSG Report for P&C Meeting - July 22nd](#)

Chair, Vice chair or Secretary to provide P&C reports as required.

Due Date: 22/07/2024 **Assigned To:** Peta Kimball

[240509-003 Contact Business Manager Re Bunnings BBQ](#)

Due Date: 22/07/2024 **Assigned To:** Peta Kimball **Completed:** 8/07/2024

10. Applications for membership

11. Meeting Close

Closed at 5.49pm

Meeting closed at 6:00 PM

Next Meeting

LPSG General Meeting

5:00 PM, Thursday, 25 July 2024

XG01

Actions Summary

Approved

Chippold

25/7/24

#	Title	Assigned To	Due Date	Completed
240509-001	Respond to MestFest request	Peta Kimball	31/07/2024	8/07/2024
240509-002	LPSG Report for P&C Meeting - July 22nd	Peta Kimball	22/07/2024	
240509-003	Contact Business Manager Re Bunnings BBQ	Peta Kimball	22/07/2024	8/07/2024

Motions Summary

#	Title	Mover	Seconder	Status
240509-001	The minutes of the meeting held on 6 Feb 2024 were a true and accurate record.	Murray Belkin	Jen Corfield	Carried
240509-002	The financial reports for February, March and April 2024 are adopted as presented	Joana Kelly	Beatrix Hueglin	Carried
240509-003	Increase the budget for Kaffeeklatsch to \$200 per term	Peta Kimball	Beatrix Hueglin	Carried