



MSG General Meeting
MINUTES OF MEETING
6:30 PM Wednesday, 17 April 2024
Auditorium

1. Meeting Open

Opened at 6:37 PM

2. Attendance & Apologies

Attended

Beatrix Hueglin
Deborah Joyce
Gae Larkin-Hill
Kelli Messer
Kerryn Manifold
Lena Jackson
Maryan Waddell
Nicola Seneviratne
Nicole Warner
Sarah Campling

Apologies

Alex Rogers
Bernadette Dallas
Cassandra Gow
Cathie Rodrigues
Jodi P&C Bus Ops Manager
Kym Benckendorff
Shannon Rogers
Tracey Wilson
Tracie Williams
Vanessa Baird

3. Confirmation of the minutes of the previous general meeting

Motions

The minutes of the meeting held on 19 Mar 2024 were a true and accurate record.

Status: Carried **Mover:** Lena Jackson **Seconded:** Deborah Joyce

Attachments

2024-03-19 Minutes - MSG General Meeting

4. Business arising from the minutes of the previous general meeting

Action Items

MC1 - email tuckshop regarding purchasing drinks and snacks, alcohol order, volunteer signup, slab crew pizza

- Sarah to coordinate volunteer signup;
- Sarah to complete tuckshop order;
- Carla to organise alcohol purchase;
- MSG to provide pizza for slab crew

Due Date: 29/04/2024 **Assigned To:** Sarah Campling, Carla Ward

Update on storage room improvements - P&C approved up to \$5000

Mock up and plans to be completed by contractor. Further discussion with school required.

Due Date: 17/04/2024 **Completed:** 17/04/2024

Update subsidy for music camp families

Shannon has been advised subsidies cannot be provided. Payment plans are an option for families that may be experiencing financial difficulties.

Due Date: 17/04/2024 **Completed:** 17/04/2024

Fund raising ideas - June 26 State of Origin

Staff availability is a problem and can not go ahead.

Due Date: 17/04/2024 **Completed:** 17/04/2024

Beatrix to contact Brookside re raffle

Due Date: 1/05/2024 **Assigned To:** Beatrix Hueglin

Nicole to contact Finnegan's Chin regarding possible raffle

Due Date: 1/05/2024 **Assigned To:** Nicole Warner

5. Correspondence - inward and outward

Sarah has emailed members of other support group to see if any interest in Music Fest catering.

Attachments

Raffle Correspondence April 2024.pdf

Correspondence April 2024 (1).docx

Motions

Accept the incoming correspondence and adopt the outward correspondence.

Status: Carried **Mover:** Sarah Campling **Seconder:** Deborah Joyce

Action Items

Music fest catering - sent to other parent support groups

Due Date: 17/04/2024 **Completed:** 17/04/2024

6. Business arising from the correspondence

Nil business arising

7. Treasurer's report and financial statement

Attachments

MSG Treasurer Report Mar24.pdf

Motions

Accept the Mar24 Treasurer's report as attached.

Status: Carried **Mover:** Beatrix Hueglin **Seconder:** Kelli Messer

8. Instrumental Music Report

On track for first music concert - two workshops - formal uniforms to be worn for photos.

Tickets on sale for music concert 1 from Tuesday and limited to two tickets for a family for a few days

Polo shirts and music folders on now able to purchased from the uniform & stationery store

9. General Business

Noted that Lena has taken two picnic rugs, two keep cups and two water bottles from raffle prize pool to prepare packs for MC1

Trybooking and flexi schools was discussed and in the past have been informed that flexi schools is the department approved option.

10. Applications for membership

Peta Lonegran filled out a membership form

22-05-24

11. Meeting Close

Meeting closed at 7:49 PM

S. Campling

Next Meeting

MSG General Meeting

6:30 PM, Wednesday, 22 May 2024

Auditorium

Actions Summary

#	Title	Assigned To	Due Date	Completed
	MC1 - email tuckshop regarding purchasing drinks and snacks, alcohol order, volunteer signup, slab crew pizza	Sarah Campling, Carla Ward	29/04/2024	
	Update on storage room improvements - P&C approved up to \$5000		17/04/2024	17/04/2024
	Update subsidy for music camp families		17/04/2024	17/04/2024
	Fund riasing ideas - June 26 State of Origin		17/04/2024	17/04/2024
	Beatrix to contact Brookside re raffle	Beatrix Hueglin	1/05/2024	
	Nicole to contact Finnegan's Chin regarding possible raffle	Nicole Warner	1/05/2024	
	Music fest catering - sent to other parent support groups		17/04/2024	17/04/2024

Motions Summary

#	Title	Mover	Seconder	Status
	The minutes of the meeting held on 19 Mar 2024 were a true and accurate record.	Lena Jackson	Deborah Joyce	Carried
	Accept the incoming correspondence and adopt the outward correspondence.	Sarah Campling	Deborah Joyce	Carried
	Accept the Mar24 Treasurer's report as attached.	Beatrix Hueglin	Kelli Messer	Carried