



MSG General Meeting
MINUTES OF MEETING
6:30 PM Wednesday, 24 July 2024
Auditorium

1. Meeting Open

Meeting Opened By Shannon Rogers at 6:32 PM

2. Attendance & Apologies

Attended

Alex Rogers
Beatrix Hueglin
Deborah Joyce
Gae Larkin-Hill
Kerryn Manifold
Maryan Waddell
Sarah Campling
Shannon Rogers

Apologies

Carla Ward
Cassandra Gow
Cathie Rodrigues
Jodi P&C Bus Ops Manager
Kym Benckendorff
Lena Jackson
Sheree Rye
Tracey Wilson

3. Confirmation of the minutes of the previous general meeting

Motions

The minutes of the meeting held on 22 May 2024 were a true and accurate record.

Status: Carried **Mover:** Gae Larkin-Hill **Seconded:** Alex Rogers

Attachments

[2024-05-22 Minutes - MSG General Meeting](#)

4. Business arising from the minutes of the previous general meeting

Discussion was had around previous motion to purchase table cloths, Table cloths have since been found.

5. Correspondence - inward and outward

Attachments

[Raffle Ticket Sales.pdf](#)

[Raffle Ticket Sales CoC.pdf](#)

[Brookside License agreement for FGSHS P&C Signed + COC- MSG.pdf](#)

[Bunnings BBQ Sausage Sizzle CoC 080924.pdf](#)

[Lord Maayors Suburban Initiative.pdf](#)

Motions

Accept the incoming correspondence and adopt the outgoing correspondence.

Status: Carried **Mover:** Sarah Campling **Seconder:** Gae Larkin-Hill

6. Business arising from the correspondence

7. Treasurer's report and financial statement

Attachments

[MSG Treasurer Report May24.pdf](#)

[MSG Treasurer Report June24.pdf](#)

Motions

Accept the May and June 2024 Treasurer's reports attached noting that \$6000 for Gala Music Camp appears not to have been deducted. Follow up with P&C Business Ops Manager as to process for these funds to be transferred to school.

Status: Carried **Mover:** Deborah Joyce **Seconder:** Beatrix Hueglin

8. Instrumental Music Report

Shannon reflected on the success of the music concert and Gala Music Camp, and acknowledged the work of the music support group. Shannon highlighted the work of students at the concert and at Gala Music Camp.

Three platinums and gold were received at Fanfare.

9. General Business

9.1 Raffle Co-ordinator's Update - Brookside Raffle Sales

More help is needed to support raffle preparations in terms of designing and preparing tickets. Tickets to be designed and provided to Mark Furner for printing by August 7. A volunteer form will be created with 1 hour slots for potential volunteers. Shannon will investigate the possibility of using a video to showcase the work of the Ferny Grove Music Program.

9.2 Gala music concert preparations

Sue will meet with Deb and Sarah next Monday night to discuss quantities needed and ordering. Menu will be focused on items requiring simple preparation and tuckshop resources will be used. The P and C is also purchasing two air-fryers which will be available for use by MSG. Sarah will prepare volunteer sign-up and managers will be appointed for each night.

More than one iPad will be trialled to allow parents to preview photos for potential purchase.

9.3 Bunnings BBQ & Cake Stall - Sunday 8th September 2024 - expenses to be motioned

Expenses motioned as indicated.

9.4 2024 Mandatory All Staff Training Key Messages Guide + Declaration - for volunteers

Sarah discussed the form and asked all required to sign it after reading the attached material.

Attachments

[2024 MAST Declaration.pdf](#)

[2024 Mandatory All-Staff Training Key-Messages-Guide.pdf](#)

Motions

[Bunning BBQ expenditure](#)

Approve expenditure of up to \$1000 for the Bunning's BBQ and cake store.

Status: Carried **Mover:** Deborah Joyce **Seconded:** Alex Rogers

10. Applications for membership

11. Meeting Close

Meeting closed at 8:03 PM

[Next Meeting](#)

MSG General Meeting

6:30 PM, Wednesday, 2 October 2024

Auditorium

S. Camply
2/10/24

Motions Summary

#	Title	Mover	Seconded	Status
	The minutes of the meeting held on 22 May 2024 were a true and accurate record.	Gae Larkin-Hill	Alex Rogers	Carried
	Accept the incoming correspondence and adopt the outgoing correspondence.	Sarah Camply	Gae Larkin-Hill	Carried
	Accept the May and June 2024 Treasurer's reports attached noting that \$6000 for Gala Music Camp appears not to have been deducted. Follow up with P&C Business Ops Manager as to process for these funds to be transferred to school.	Deborah Joyce	Beatrix Hueglin	Carried
	Bunning BBQ expenditure	Deborah Joyce	Alex Rogers	Carried