



P&C General Meeting
MINUTES OF MEETING
6:00 PM Monday, 25 March 2024
Resource Centre

1. Meeting Open

Meeting Opened By Cameron Wearing at 6:02 PM

2. Attendance & Apologies

Attended

Amanda Smyth
Becky Rowe
Cameron Wearing
David Nelson
Jacki Schott
Jo Miller
Jodi P&C Bus Ops
John Gill
Kiah Lanham
Kim Born
Madonna Morton
Megan Towner
Rolf Sterzl
Sarah Campling
Shelley Nelson
Theres Schulze
Trevor Dann
Vanessa Baird

Apologies

Amy Martin
Andrea Ree
Anne Fonternel
Beatrix Hueglin
Ben Smith
Carl Smith
Carla Ward
Carly Dann
Cassandra Gow
Deborah Joyce
Erin Sasso
Helen Nicholson-Setz
Jacqueline Parker
Joana Kelly
Karen Wilson
Kerryn Manifold
Mari Low
Natasha Koch
Nathan Percy
Nicole Warner
Rachel Redpath
Sheree Rye
Sophie Maple
Sue Goldberg
Suzanne Morris
Tracey Wilson

Other Attendees: Luke Ferdinands, Alicia Trevena

Attachments

[2024 P&C Membership Application Renewal.pdf](#)

3. Confirmation of the minutes of the previous general meeting

Motions

240325-001 That the minutes as presented be accepted as an accurate account of the meeting held on 26th February 2024.

Status: Carried **Mover:** Jacki Schott **Seconder:** Madonna Morton

4. Business arising from the minutes of the previous general meeting

Nil

5. Correspondence - inward and outward

Attachments

[Inwards Correspondence Mar24.pdf](#)

[Outwards Correspondence Mar24.pdf](#)

Motions

240325-002 That inwards correspondence be accepted and outwards correspondence adopted.

Status: Carried **Mover:** Amanda Smyth **Seconder:** Vanessa Baird

6. Business arising from the correspondence

Nil

7. Table Executive Committee's decisions (if any)

7.1 Approval for PSSG to use 2 x \$50 Athlete's Foot vouchers for prizes for 2024 Swimming Carnival - approved at PSSG Nov23 meeting but not ratified at a P&C meeting

7.2 Approval for MSG Dancing Queen event reimbursements - total \$540.15

7.3 Approval for PSSG to use up to \$550.00 to provide ice blocks for Cross Country event for students 15/3/24

Motions

240325-003 That the P&C approve the PSSG use 2 x \$50 Athlete's Foot vouchers as prizes for the 2024 Swimming Carnival

Status: Carried **Mover:** Amanda Smyth **Seconder:** Trevor Dann

240325-004 That the P&C approve the reimbursement for MSG Dancing Queens event, in the amount of \$540.15

Status: Carried **Mover:** Amanda Smyth **Seconder:** Trevor Dann

240325-005 P&C approve expenditure from PSSG to provide iceblocks for the cross country event to the value of \$550

Status: Carried **Mover:** Amanda Smyth **Seconder:** Trevor Dann

8. Treasurer's report and financial statement

Presentation of 2024 P&C Budget, Canteen/Cafe, Uniform/2Hand Uniforms & Stationery Business Units budgets & MSG budget

Attachments

[Payments Nov23.pdf](#)

[Payments Dec23.pdf](#)

[Payments Jan24.pdf](#)

[Payments Feb24.pdf](#)

[2024 MSG Budget v3.pdf](#)

[Mar24 - Treasurers Report.pdf](#)

[2024 PC Budget.pdf](#)

Motions

240325-006 That cheques & EFT payments drawn on the Business Operations and General Accounts for February 2024 as listed in the bank statements, be ratified

Status: Carried **Mover:** Rolf Sterzl **Seconder:** Jacki Schott

240325-007 That the 2024 Business budgets be accepted as presented

Status: Carried **Mover:** Rolf Sterzl **Seconder:** Jacki Schott

240325-008 That the 2024 P&C budget be accepted as presented

Status: Carried **Mover:** Rolf Sterzl **Seconder:** Jacki Schott

240325-009 That this report be accepted and included in the minutes of this meeting

Status: Carried **Mover:** Rolf Sterzl **Seconder:** Jacki Schott

9. President's Report

The Annual P&C Audit is a big task which took place early this month. We sailed through once again thanks to the hard work from our P&C Business Manager.

Our focus is very much on the cost of living at the moment, with this in mind we have asked our Auditors in regards to a layby plan. We will continue to look at options and intend to implement a plan later this year.

Attachments

[P&C-Executive Officer Nomination Form 2024.pdf](#)

Motions

240325-010 That the President's report be accepted as presented

Status: Carried **Mover:** Rolf Sterzl **Seconder:** Madonna Morton

10. Principal's Report

Principal's Report attached

Attachments

[Principal Report week 10 term 1.pdf](#)

Motions

240325-011 That the Principal's report and the school financials report be accepted as tabled

Status: Carried **Mover:** Kiah Lanham **Seconder:** Kim Born

11. Visitors

12. Business Operations Report

Request by Uniform Manager in regards to "out of range sizing" for School Uniforms to be included in the new School Uniform Policy as well as mentioning special appointments to be made by Sept before the next year.

The P&C currently has 3 direct debits which are requiring approval by members. Telstra \$50 per month, Optus \$15 per month for Data Plans & Itunes Apple Music Subscription \$20 per month

Attachments

[Business Ops Report Mar24 Meeting.pdf](#)

Motions

240325-012 That P&C accept the business operations reports as read

Status: Carried **Mover:** Jodi Birch **Seconder:** Becky Rowe

240325-013 That P&C Approve the 3 current direct debits Telstra \$50 month, Optus \$15 per month & Itunes \$20 Month

Status: Carried **Mover:** Jodi P&C Bus Ops Manager **Seconder:** Amanda Smyth

13. Sub Committee reports and financial statements

13.1 Ag Support Group (ASG) - report attached

13.2 Languages Parent Support Group (LPSG) - verbal report by LPSG Treasurer, Karnival Feb, looking at potential 1st LPSG fundraising event 25 May - Movie Night in the Auditorium

13.3 Music Support Group (MSG) - report attached

13.4 Parent Sport Support Group (PSSG) - report attached

Attachments

[PSSG Sub-Committee Report March24.pdf](#)

[2024 MSG Budget v3.pdf](#)

[MSG Sub-Committee Report March24.pdf](#)

[ASG Sub-Committee Report March24.pdf](#)

Motions

240325-014 That P&C approve ASG purchase the Tim Heard's Native Bee Book up to the value of \$100

Status: Carried **Mover:** Amanda Smyth **Seconder:** Kim Born

240325-015 That P&C approve ASG include an expense line for honey pots up to the value of \$250 in the ASG budget

Status: Carried **Mover:** Amanda Smyth **Seconder:** Kim Born

240325-016 That the P&C approve the ASG budget include a \$3k donation to the FGSMS Ag Dept for improvement & upgrades to farm equipment & infrastructure

Status: Carried **Mover:** Amanda Smyth **Seconder:** Becky Rowe

240325-017 That the P&C approve the ASG budget include a \$872 donation to the FGSHS Ag Dept towards the shortfall for the grant received for the purchase of a digital reader & wand to add to the sheep scales

Status: Carried **Mover:** Amanda Smyth **Seconder:** Becky Rowe

240325-018 That the P&C approve the MSG music storage rooms initial expenditure of up to \$5000 for partial installation of storage

Status: Carried **Mover:** Sarah Campling **Seconder:** Madonna Morton

240325-019 That the P&C approve the MSG budget for 2024

Status: Carried **Mover:** Sarah Campling **Seconder:** Amanda Smyth

240325-020 That the sub committee reports be accepted as tabled and reported

Status: Carried **Mover:** Becky Rowe **Seconder:** Vanessa Baird

14. Other reports

14.1 Grants - Vanessa has been trying to contact Elizabeth Watson-Brown's office for clarification of her grant. Gambling Fund Grant closes on the 30 April. The Gap Council is in Caretaker mode, paperwork to be completed as soon as normal business resumes. Vanessa will step down from the position as Grants Officer at the AGM

14.2 P&Cs Queensland - 2024 State Conference - 17th & 18th May @ Gold Coast Convention Centre - An invite was issued to all P&C Members present to attend.

14.3 Chaplaincy

Attachments

[PC-Qld Nomination Form 2024.pdf](#)

15. General Business

Nil

16. Applications for membership

2024 P&C Membership forms to be completed for acceptance at the P&C AGM - Monday 25th March 2024

17. Next Meetings

17.1 P & C Meeting - Monday 27th May 2024 @ 6.00pm

17.2 ASG Meeting - Monday 29th April 2024 @ 6.00pm

17.3 MSG Meeting - Wednesday 17th April 2024 @ 6.30pm

17.4 LPSG Meeting - Thursday 2nd May 2024 @ 5.00pm

17.5 PSSG Meeting - Tuesday 14th May 2024 @ 5.00pm

18. Meeting Close



Meeting closed at 6:59 PM

Next Meeting

P&C General Meeting

6:00 PM, Monday, 27 May 2024

Last modified: 1/05/2024 3:53 PM


27-5-24

16.6.24

Motions Summary

#	Title	Mover	Secunder	Status
240325-001	That the minutes as presented be accepted as an accurate account of the meeting held on 26th February 2024.	Jacki Schott	Madonna Morton	Carried
240325-002	That inwards correspondence be accepted and outwards correspondence adopted.	Amanda Smyth	Vanessa Baird	Carried
240325-003	That the P&C approve the PSSG use 2 x \$50 Athlete's Foot vouchers as prizes for the 2024 Swimming Carnival	Amanda Smyth	Trevor Dann	Carried
240325-004	That the P&C approve the reimbursement for MSG Dancing Queens event, in the amount of \$540.15	Amanda Smyth	Trevor Dann	Carried
240325-005	P&C approve expenditure from PSSG to provide iceblocks for the cross country event to the value of \$550	Amanda Smyth	Trevor Dann	Carried
240325-006	That cheques & EFT payments drawn on the Business Operations and General Accounts for February 2024 as listed in the bank statements, be ratified	Rolf Sterzl	Jacki Schott	Carried
240325-007	That the 2024 Business budgets be accepted as presented	Rolf Sterzl	Jacki Schott	Carried
240325-008	That the 2024 P&C budget be accepted as presented	Rolf Sterzl	Jacki Schott	Carried
240325-009	That this report be accepted and included in the minutes of this meeting	Rolf Sterzl	Jacki Schott	Carried
240325-010	That the President's report be accepted as presented	Rolf Sterzl	Madonna Morton	Carried
240325-011	That the Principal's report and the school financials report be accepted as tabled	Kiah Lanham	Kim Born	Carried
240325-012	That P&C accept the business operations reports as read	Jodi Birch	Becky Rowe	Carried
240325-013	That P&C Approve the 3 current direct debits Telstra \$50 month, Optus \$15 per month & Itunes \$20 Month	Jodi P&C Bus Ops Manager	Amanda Smyth	Carried
240325-014	That P&C approve ASG purchase the Tim Heard's Native Bee Book up to the value of \$100	Amanda Smyth	Kim Born	Carried
240325-015	That P&C approve ASG include an expense line for honey pots up to the value of \$250 in the ASG budget	Amanda Smyth	Kim Born	Carried
240325-016	That the P&C approve the ASG budget include a \$3k donation to the FGSHS Ag Dept for improvement & upgrades to farm equipment & infrastructure	Amanda Smyth	Becky Rowe	Carried
240325-017	That the P&C approve the ASG budget include a \$872 donation to the FGSHS Ag Dept towards the shortfall for the grant received for the purchase of a digital reader & wand to add to the sheep scales	Amanda Smyth	Becky Rowe	Carried
240325-018	That the P&C approve the MSG music storage rooms initial expenditure of up to \$5000 for partial installation of storage	Sarah Campling	Madonna Morton	Carried
240325-019	That the P&C approve the MSG budget for 2024	Sarah Campling	Amanda Smyth	Carried

#	Title	Mover	Second	Status
240325-020	That the sub committee reports be accepted as tabled and reported	Becky Rowe	Vanessa Baird	Carried