



PSSG General Meeting  
MINUTES OF MEETING  
6:00 PM Tuesday, 15 October 2024  
HPE Staffroom

1. Meeting Open

Meeting Opened By Nathan Percy at 6:05 PM

2. Attendance & Apologies

Attended	Apologies
Anita Filippini	Jodi P&C Bus Ops Manager
Christine Percy	Mari Low
Keith Shaw	Tracey Wilson
Nathan Percy	
Nicole Crouch	

Other Attendees: Abbey Medland, HoD HPE

Attachments

2025 P&C Membership Application & Renewal.pdf

3. Confirmation of the minutes of the previous general meeting

PSSG minutes from General Meeting held 10th September will be approved at the November meeting

4. Business arising from the minutes of the previous general meeting

Sports Award Event - To be discussed in General business

5. Correspondence - inward and outward

Athletes Foot program ending - amount of current vouchers held is \$280.00

Portrait company offering vouchers

6. Business arising from the correspondence

Athlete's foot voucher will no longer continue but the ones we have will be honoured. Will use for prizes for Sports Awards night - all members in attendance agreed.

Portrait voucher to be used in 2024 Sports Award raffle

Action Items

241015 PSSG Minutes from 15/10/24 P&C Meeting - Manager of the P&C to contact the Portrait company to ensure the voucher is used for the Sports Award raffle.

Last modified: 3/11/2024 6:25 PM

**Due Date:** 4/11/2024    **Assigned To:** Keith Shaw, Keith Shaw

## 7. Treasurer's report and financial statement

### Attachments

PSSG Treasurer Report Sept24.pdf

### Motions

241015 001 To accept the Sept24 Treasurer's report as tabled

**Status:** Carried    **Mover:** Keith Shaw    **Second:** Nicole Crouch

## 8. Sports Department report

Sports Award Update - Invites to go out this week for awards night

Abbey to provide invite numbers to PSSG Executive as well as the numbers from last year

Price for awards nights \$10 Adult/ \$5 Children and award recipients free

Speaker yet to be confirmed for awards night

Goal posts to be installed on field over the holidays

New gym area coming together with new racks

Fast Awards night 21 November - PSSG agreed to provide catering again through subway. Abbey to confirm if Grace will order the food

All Schools: 6 teams competed. Anita and Christine raised that the teams may benefit from having a Team Manager that can support the coach and players and track scores and challenge discrepancies on behalf of the teams. Parents may be willing to fill these roles.

## 9. General Business

### 9.1 Sports Awards

Raffle prizes (Bronco's travel bag, Broncos training shirt (women's and men's), Dolphins signed jersey, Keperra golf club 2 people plus cart, mountain bike gift card – further prizes to be confirmed)

Nathan discussed using the platform Raffle Tix for the raffle.

Major award prizes

2 prizes \$125 each (Mark Furner or PSSG to provide funding)

1 prize \$100 (Athletes foot voucher)

2 prizes \$90 each (Athletes foot voucher)

Alcohol: Red (Shiraz), White (Sav Blanc), Beer (150 lashes and Super crisp)

Increase price for beer and wine to \$6 and soft drink to \$3

Decide if we are selling chips when platters confirmed

### Action Items

Last modified: 3/11/2024 6:25 PM

241015-002 Christine/ Keith: order platters and drinks from canteen when numbers confirmed

**Due Date:** 4/11/2024 **Assigned To:** Christine Percy, Keith Shaw, Keith Shaw

241015-003 To contact Mark Furner MP's office to seek sponsorship

**Due Date:** 4/11/2024 **Assigned To:** Nathan Percy

241015-004 To purchase balloons & produce signage for Sports Awards event

**Due Date:** 4/11/2024 **Assigned To:** Christine Percy

241015-005 To create Volunteer roster for Sports Awards event

**Due Date:** 4/11/2024 **Assigned To:** Nathan Percy

241015-006 To put forward the use of Raffle Tix to the P&C and confirm costs and process used for the 2024 PSSG raffle

**Due Date:** 4/11/2024 **Assigned To:** Nathan Percy

### 10. Applications for membership

NIL

### 11. Meeting Close

Meeting closed at 7:00 PM



Next Meeting

#### **PSSG General Meeting**

6:00 PM, Monday, 4 November 2024

HPE Staffroom

#### Actions Summary

#	Title	Assigned To	Due Date	Completed
241015-001	Keith to confirm with P&C Bus Ops Manager that the PSSG will use the portrait voucher for the Sports Awards raffle	Keith Shaw, Keith Shaw	4/11/2024	
241015-002	Christine/ Keith: order platters and drinks from canteen when numbers confirmed	Christine Percy, Keith Shaw, Keith Shaw	4/11/2024	
241015-003	To contact Mark Furner MP's office to seek sponsorship	Nathan Percy	4/11/2024	
241015-004	To purchase balloons & produce signage for Sports Awards event	Christine Percy	4/11/2024	
241015-005	To create Volunteer roster for Sports Awards event	Nathan Percy	4/11/2024	
241015-006	To put forward the use of Raffle Tix to the P&C and confirm costs and process used for the 2024 PSSG raffle.	Nathan Percy	4/11/2024	

#### Motions Summary

#	Title	Mover	Seconded	Status
241015-001	To accept the Sept24 Treasurer's report as tabled	Keith Shaw	Nicole Crouch	Carried