



**FERRY GROVE STATE HIGH SCHOOL
 SCHOOL COUNCIL MEETING MINUTES**

Council Meeting Date: Monday 15 February 2021
Location: Administration Conference Room
Commencement Time: 3.30pm

Attendees:	<ul style="list-style-type: none"> Annie Webster (Chair) Gavin Walters (Secretary) Lauren Haffenden (Teacher Representative) Luke Ferdinands (Deputy Principal) 	<ul style="list-style-type: none"> Cameron Wearing (President P&C) Darren Brooks (Parent Member) Stephen Bryant (Parent Representative) Poppy Buckland (Student Representative) Christopher Hamilton (Student Representative)
Invited Guest Speakers:	<ul style="list-style-type: none"> Amanda Smyth (Business Manager) 	<ul style="list-style-type: none">
Apologies:	John Schuh (Executive Principal)	
1. Meeting Opening		
1.1 Welcome		
1.2 Apologies – John Schuh. Covered by Luke Ferdinands for this meeting.		
1.3 Conflict of Interest Disclosures - nil		
1.4 Previous Minutes		
<ul style="list-style-type: none"> Confirmation – Lauren Haffenden, Stephen Bryant 	5 mins	

<p>(Seconded)</p> <ul style="list-style-type: none"> • Matters Arising/Action List 	
<p>2. Matter for Discussion</p> <p>2.1. BSM's Financial Update</p> <p><i>Amanda Smyth presenting.</i></p> <p><u>Presentation of revenue.</u> SRS Expenditure. Budget is currently balanced awaiting departmental approval. Discussion of lower bank balance compared to 2020. 1. School is complying with government directive to spend the funds received in the year they are received. 2. Removal of custodianship for behaviour services funds. 3. Reduction in interest rates. 4. Severe reduction in the number of international students.</p> <p><u>Facilities & Construction.</u> X block - 12 month defects period now completed. J block refurbishment, Art rooms: Practical completion next week. Sport and Performance Hall - completed and has commenced 12 month defect period.</p> <p><u>Construction works</u> – school looking to partner with the P&C to: 1. Install chilled water bubblers in each year level cohort area and 2. Install Shade covers to various areas.</p> <p><u>Questions: Lauren</u> – how are decisions made around refurbishments? <i>Amanda</i> advised that decisions are driven by the department – EG Home Ec. block and Arts, also X block. Determined by factors such as student numbers and ratios of classroom types, General Learning Area's (GLA's), Kitchens, Art Rooms. Stephen advised departmental maintenance decision making based around condition assessments completed by Qbuild.</p> <p><i>Cameron</i> – Special Program levies question. <i>Amanda</i> - Levies are</p>	<p>Action: Noted</p>

<p>charged and should be fully expended. Some examples where this was not able to occur due to COVID last year – EG Fast program. Funds are rolled over into the same program. <i>Cameron</i> voiced some concerns about multiple invoices impacting family budgets. <i>Amanda</i> advised that some are spread out, and there is also the ability to pay via instalments in many cases. Explained financial hardship process.</p>	
<p>3. Matters for Discussion</p> <p>3.1. <i>Luke Ferdinands</i> presenting I4S funding documentation. I4S is targeted funding for increasing literacy and numeracy. The school will utilise I4S funding to reduce class sizes, increase teacher aide hours to support classes and assisting classes with learning difficulties. Funding of A03 office position – data and performance officer to track and report on data such as attendance. Allows anomalies to be promptly identified and referred to appropriate staff. <i>Annie</i> advised how valuable this reporting is for teachers. <i>CW</i> – Is this a new employee? <i>LF</i> - Existing, moving from another role. A03 officer presented to exec, and has started identifying anomalies in student performance/assessment data. I4S funding also being used to ensure there is funding to cover classes for teachers to meet for moderation etc.</p> <p><i>Cameron</i> - discussion around any improvements noted, based on the plans put in place.</p>	<p>Action: I4S document to be signed by School Council Chair</p> <p>2021 Implementation plan to be signed by School Council Chair</p> <p>Student code of conduct is on the next meeting agenda</p>
<p>4. Matter for Discussion</p> <p>4.1 Review of School Documents Prior to School Review</p>	<p>Action:</p>
<p>5. Matter for Discussion</p> <p>5.1. School Council Training – Discussion of Dates and Times</p> <p>5.2. General consensus on 22 March, Afternoon TBC.</p>	<p>Action: <i>Annie</i> to book time for training and coordinate invitation to <i>Ferny</i></p>

	Grove SS staff for their attendance.
<p>6. Matters for Noting</p> <p>6.1. <u>School Canteen</u> <i>Darren</i> - variety / quantity / availability of food. Darren is being told by his children that there is often not quite enough food. Flexischools pre-ordering was no longer available, is this having an effect and is this something that can be made available? <i>Cameron</i> advised that P&C run the tuckshop. Poppy was asked for a student perspective and recalled that during Junior School, availability was sometimes an issue. Agreement to investigate whether more food is needed.</p>	<p>Action: <i>Cameron</i> as P&C chair to report back on Canteen Logistics.</p>
<p>7. Meeting Finalisation</p> <p>7.1. 4.14pm</p>	