



FERRY GROVE STATE HIGH SCHOOL PARENTS AND CITIZENS ASSOCIATION

ANNUAL GENERAL MEETING MINUTES 23 MARCH 2015

Attendees:	Chrissie Geuthner Janine Soetens Leanne Dierens Anna Lock Donna Hill Suzanne Clarke Arjen Lentz Liz Kubler Mark Breckenridge	Alison Read-Marczak Peter Lock Suellen Wiseman Robyn Mabb Jodi Birch Vanessa Baird Robyn Cobb Simone Schmierer
Apologies:	Cheryl Simpson Jodi Browning Lynne Sheppard	Greg Steele Christine Moore Andrea Beavers

Meeting opened: 8:23pm

1. **Welcome** and reminder for everyone to fill in membership forms.

2. **Apologies** As above

3. **Confirmation of previous AGM 2014 Minutes:**
Minutes of the meeting on 24 March 2014 were tabled.

***MOTION:** Moved by Alison Read-Marczak that the minutes of 2014 AGM be accepted as a correct record of proceeding. Seconded by Peter Lock. All in favour – carried.*

4. **Business arising from the Previous Minutes Nil**

5. **Treasurer's Report:** Alison Read-Marczak presented the Treasurer's report and audited financial statements for 2014. (Appendix A)

***MOTION:** Moved by Alison Read-Marczak that the annual financial statement for the year ended 31 December 2014 be adopted by the P&C and incorporated in the minutes of the meeting, and invoice from Total Audit Services as detailed in financials for \$2970 be ratified for payment by members present, and the treasurer's report be accepted and included in the minutes of the meeting. Seconded: peter Lock. All in favour – carried.*

6. **President's Report:** Leanne Dierens presented the President's Report for 2014. (Appendix B)

ALL MEMBERSHIPS LAPSE

7. **Membership of the Association:**

The Principal, Mark Breckenridge, declared that all memberships of the association lapsed and called for applications for Membership of the Association for 2015. All new members accepted. Seconded by Chrissie Guethner. All in favour. Carried

8. **Election of Executive Officers** The Principal declared all Executive positions vacant as required under the constitution and the Principal (as chair of the meeting) called for nominations for positions –

President: Vanessa Baird nominated by Leanne Dierens, seconded by Janine Soetens . All in favour – carried. Leanne Dierens accepted the nomination and was appointed.

Vice Presidents: Greg Steele self nominated seconded by Alison Read-Marczak. All in favour – carried. Leanne Dierens nominated Vanessa Baird seconded by Alison Read-Marczak. Vanessa accepted the nomination. All in favour – carried.

Treasurer: Leanne Dierens nominated Robyn Cobb seconded by Peter Lock. All in favour – carried. Robyn accepted the nomination and was appointed.

Secretary: Suzanne Clarke self nominated seconded by Vanessa. All in favour – carried.

Grants Officer: will be under the banner of vice president role

9. Confirmation of continuing Sub-Committees for 2015 and Sub-Committee Executives

MOTION: Liz Kubler moved that the subcommittees (MSG, LPSG, PSSG) continue into 2015 and the new Sub Committee Executives as read out to all members present be accepted. Seconded by Alison Read-Marczak. All in favour – carried.

10. Appointment of Auditor

MOTION: Alison Read-Marczak moved that P&C continue with Total Audit Services for the financial audit for 2015 and stays within 3% CPI increase. Quote for 2015 audit to be provided at next general meeting. Seconded by Vanessa Baird. All in favour – carried.

11. General Business

11.1 P&C's Qld Representation – Liz Kubler self nominated for this role. Seconded by Alison Read-Marczak. All in favour - Carried.

11.2 Adoption of new P&C Constitution - FGSHS P&C adopted the new 2015 Constitution DET directive – main change base around parent representatives on School Council no longer required to be a member of P&C.

MOTION: Liz Kubler moved that the 2015 P&C Constitution be adopted. Seconded by Peter Lock. All in favour –carried

11.3 Confirmation of P&C policies (see attachment C)

Use of funds, Request to purchase gifts, fundraising, sponsorship, building fund and code of conduct for P&C

MOTION: Janine Soetens moved that the 2015 P&C policies be adopted. Seconded by Vanessa Baird. All in favour –carried.

11.4 Risk Management strategies annual review

The Risk Management policy was circulated.

MOTION: moved that the P&C endorse the 2015 Student Risk Management Strategy. Seconded by Liz Kubler. All in favour – carried.

11.5 Affirmation of the appointment of Conveners and Employees.

MOTION: Alison Read-Marczak moved the appointment of all P&C Conveners and staff be affirmed as per the tabled list for 2015. Seconded by Robyn Cobb. All in favour – carried.

11.6 Support of chaplaincy

MOTION: Peter Lock moved that P&C support the Chaplaincy service in the school for 2015 to the total cost of \$22,000 inclusive of GST. Seconded by Liz Kubler. All in favour – carried.

12. Date for next AGM

21 March 2016.

13. Meeting Closed – 8:57 pm.

Confirmed as a true record (President)

21.3.2016.