



FERRY GROVE STATE HIGH SCHOOL PARENTS AND CITIZENS ASSOCIATION

GENERAL MEETING MINUTES 23 NOVEMBER 2015

Attendees:	Vanessa Baird Janine Soetens Robyn Cobb Liz Kubler	Cheryl Simpson Leanne Dierens Jodi Browning Sandra Macha-Peck	Suzanne Clarke Mark Breckenridge Donna Hill
Apologies:	Lynne Sheppard Chrissie Geuthner	Jodi Birch	Greg Steele

1. Opening Remarks

Meeting opened: 6:40pm at Thai Grovely Restaurant, Grovely

Leanne presented her report as President. She thanked all for their involvement during the year and support of Ferry Grove State High School, especially Chrissie Geuthner, Jane Silva, Robyn Mabb and Cheryl Simpson whose students have graduated from FGSHS. Special thanks to Jodi Birch, P&C Business Operations Manager, the Executive and all parent members who have volunteered so much of their time.

2. Confirmation of Previous Minutes

MOTION: Suzanne Clarke moved that the Minutes as presented be accepted as an accurate account of the P&C General Meeting of 26 October 2015. Seconded: Cheryl Simpson. All in favour. Motion Carried.

3. Business Arising From the Previous Minutes

3.1 **Uniform Store Update** – extended trading hours have begun and are looking good. The first Saturday was very busy. Split shifts began Monday 23/11/15. Parent comments regarding the store have been very positive and they have commented that they like the layout. Thanks to Vanessa and Cheryl for all their work and planning. The use of a 'Suggested number of outfits required' leaflet has been useful and well received.

4. Adding to the Agenda (no new items)

5. Correspondence – presented by Leanne Dierens

Inward Correspondence: refer to Inwards Correspondence Report (Attachment B) for correspondence received during the month.

Outwards Correspondence: refer to Outwards Correspondence Report (Attachment C) for correspondence sent during the month.

MOTION; Suzanne Clarke moved that the inwards correspondence is accepted, and the outwards are adopted. Seconded by Cheryl Simpson. All in favour. Motion Carried.

6. Business Arising From Correspondence - none

7. Confirmation of Executive Committee's Decisions - none

8. Executive Reports

a. **Treasurer's Report** (Attachment D)

MOTION: Robyn Cobb moved that the cheques drawn and EFT payments on the Business Operations and General Accounts for October 2015 as listed be ratified and that this report be accepted and included in the minutes of the meeting. Seconded: Cheryl Simpson. All in favour. Carried.

MOTION: Cheryl Simpson moved that the P&C officially thank Sabina McKernan and her team for their work in the canteen and the resultant profits and successes. Seconded by Janine Soetens . All in favour. Carried.

9. Principal's Report (Attachment E)

- Current account balance is \$1 903 246.20. (The school is holding money on behalf of the region)
- Year 12s have left the school. Graduation went very well as did the formal.
- Start dates for 2016 – Monday is now a PFD. Students will begin Wednesday 27 January
- 321 Year 7s on the books ready to start.
- The Catchment Management plan is now in action.
- Mark has been seconded to work in the city to work on Autonomy in Schools for 6 months. A replacement is being interviewed and will be organised by the end of November.

10. Subcommittee Reports

a. Business Operations – Jodi Birch (Attachment F)

- Volunteer Afternoon tea is Wednesday 25 November at 2:30pm.
- Orientation Days will happen on 1 and 3 December, 2015
- Last day of canteen trading is 4 December, 2015
- Online Canteen recruitment for 2016 will be started

b. Music Parents Support Group – Leanne Dierens

- Last concert went well,
- Grantley Sutch is leaving the school. He will be sadly missed after 18 years at Ferny Grove SHS
- Jane Silva one of the longstanding Music Support parents will be leaving after 7 years – thank you for all her work and support.

c. Language Parents Support Group – Sandra Macha-Peck

- Pass the Baton went well
- Last meeting tomorrow at Des Alpes – 24/11/15
- Group left for Germany on 22/11/15
- Drinks were sold for a hall hire group – good opportunity to take up in the future

d. Parents Support Sport Group – Janine Soetens

- Bunnings BBQ went well and monies raised (957.50) will be transferred to the school account for uniforms for the volleyball players.
- Flier advertising sport at FGSHS has started development
- Welcome BBQ for Year 7 is on the 10 February 2016 – to be hosted by PSSG
- Stocktake of sport uniforms to be conducted 2016

e. Grants – no report

f. P&Cs Qld – no report

g. Chaplaincy – no report

11. General Business

a. P&C meeting dates for 2016 – all sub-committees are asked to have their dates for 2016 finalised and sent to Jodi to be included on the calendar.

b. P&C Executive roles – members asked to consider taking on roles for 2016

c. P&C Shipping Container – a half sized container is currently being rented. There has been an ongoing need identified with the back to school uniform order and miscellaneous items that need to be stored in this container. The school has the opportunity to lay a concrete slab to accommodate a new container and it has been suggested to purchase a permanent half size container rather than renting one for \$70 a month. To purchase a half size container would be \$3063.50.

MOTION: Cheryl moved that the P&C purchases a half sized container up to the value of \$3500. Seconded by Janine Soetens. One Abstainer, All others in favour. Motion Carried.

Vanessa spoke to the motion about her experience with the container at FGSPS regarding leaking and rust. Mark commented that the school currently has three containers and they have not experienced any problems to date.

P&C Bus Op Manager will liaise with School BSM regarding purchase, placement, suitability and ongoing maintenance.

d. 2015 P&C Audit – auditors will be onsite for the stocktake on 10 December, the audit of records will be on 29 February 2016

All sub committees need to have their records available for the auditors by the end of 2015

12. **Membership Acceptance** - none

13. **Next Meetings**

- | | | | |
|----|-------|----------------------------|--------------------------|
| a. | P & C | Monday 22 February 2016 | AGM Monday 21 March 2016 |
| b. | MSG | Wednesday 25 November 2016 | |
| c. | LPSG | Tuesday 24 November 2016 | |
| d. | PSSG | TBA | |

Meeting closed: 7:23pm


 Minutes Secretary


 President

I agree that these minutes are an accurate representation of the meeting.