



Enrolment Management Plan

Frequently Asked Questions

1. Why is the school implementing an Enrolment Management Plan?
A School Enrolment Management Plan (EMP) is implemented as an Education Queensland process in a state school which is nearing its student enrolment capacity in order to maximise the use of facilities provided for enrolled in-catchment students, and restrict the enrolment of out-of-catchment students. Ferry Grove State High School's enrolments have been increasing over a number of years and, with the addition of Year 7 in 2015, has reached near-capacity. With a number of new housing developments in the area being currently developed and with more planned for the future, we need to ensure sufficient capacity is reserved to accommodate in-catchment students, taking into account projected enrolment growth.
2. How do I know if I live in the Ferry Grove SHS catchment area?
You can visit the following link and click on the "Secondary catchments" button on the left.
<http://www.qgso.qld.gov.au/maps/edmap/>
3. How are catchment areas determined?
A catchment area is the geographical area from which a state school is to have its core intake of students. Catchment area boundaries are reviewed annually by GS EdMap.
4. Will students living in the catchment area receive automatic enrolment?
All students whose principal place of residence is within the school's catchment area are eligible to enrol at the school.
5. What if I don't live in the catchment area and want my student/s to attend Ferry Grove SHS?
Parents of students who reside outside the designated catchment area may make an out-of-catchment application for their student. Out-of-catchment applications are assessed in order of receipt. Applications will only remain current for one year. The school may enrol out-of-catchment students:

 - if there is sufficient spare capacity after reserving places for students who move into the catchment during the year; and*
 - after taking into account the school's projected future enrolment growth.*
6. Are there any other ways that out-of-catchment students may be enrolled at Ferry Grove SHS?
Yes, subject to available enrolment capacity, places will be available to out-of-catchment enrolments if they satisfy the school's criteria for placement in a particular Program of Excellence. Our Programs of Excellence are currently German Immersion, the Learning Excellence at Ferry (LEAF) Program, and Instrumental and Choral Music.
7. I live outside the catchment area but currently have a student/students enrolled at Ferry Grove SHS. Will their siblings be allowed to enrol at the school?
Yes, siblings of current students will be eligible to enrol.
8. I live outside the catchment area but my student currently goes to a primary school in the catchment area. Will he/she be automatically accepted to enrol at Ferry Grove SHS?
No, students who reside outside the catchment area, regardless of their current primary school's location, will need to complete an out-of-catchment application.
9. I live outside the catchment area and have had a student enrolled at Ferry Grove SHS who has since left. Will my primary-aged student be able to enrol at Ferry Grove SHS?
No, only siblings of CURRENT students will be automatically accepted.
10. We reside outside the catchment area and my student is interested in one of your Programs of Excellence). Will he/she be able to enrol?

Yes, provided there is sufficient capacity and that he/she satisfies the requirements of entry into the relevant program. Parents of interested students should complete an Expression of Interest for Student Enrolment form, available on the Enrolments page of our website. Our current programs of Excellence are:

- *German Immersion*
- *Learning Excellence at Ferny (LEAF) Program, and*
- *Instrumental and Choral Music.*

11. Are there any students who reside outside the catchment area who will be allowed to enrol?

Yes, parents/carers of students in the following categories will be able to make an enrolment application:

- *Children and young people who are subject to child protection orders that grant guardianship or custody to the Chief Executive Officer of the Department of Communities, Child Safety and Disability Services (Child Safety Services)*
- *Siblings of current students at the school (excluding siblings of Programs of Excellence students). Where a school has both a primary and secondary campus, siblings are only entitled to enrol in the same campus as the currently enrolled student.*
- *Students whose parent or legal guardian is employed by the school.*
- *Students who live outside the catchment area and are verified with a disability can enrol in the school to attend the specialised disability program if it is the closest program to their home and meets their individualised needs.*
- *Students who have been excluded from another school, dependent upon the conditions related to the exclusion, subject to agreement of the Regional Director.*

12. I am moving into the catchment area. Will there be a place for my student?

Yes, the Enrolment Management Plan allows for a growth of enrolments from the catchment area during the year.

13. How are out-of-catchment applications managed?

Applications will be recorded in order of receipt and, depending on enrolment capacity, will be assessed in this order. Applications for entry into a Program of Excellence will be assessed against entry requirements for those programs.

14. Will there be any fee charged to students whose out-of-catchment applications are successful?

Under the Department's State Education Fees procedure, a Principal of a state school with an approved School EMP is able to charge a fee for recouping costs of enrolment processing (subject to consultation with the Parents and Citizens' Association) where:

- *The Enrolment Management Plan permits the enrolment of a student living outside the catchment area based on cultural, sporting or academic merit, and*
- *The significant number of prospective students living outside the catchment area and applying to enrol results in abnormal administrative costs to the school, for example, enrolment examination supervision and marking.*

15. My student lives in shared care – one parent lives in the catchment area and the other does not. Will he/she be able to enrol at Ferny Grove SHS?

Yes, Proof of residence and/or Court Orders may be required to substantiate.

16. I live outside the catchment area and my student commences high school in two or more years' time. Can I enrol him/her now to ensure I get a place?

No, applications will only be accepted in the year immediately prior to the first year of enrolment.

17. A lot of outstanding students currently (and previously) enrolled at Ferny Grove SHS would not have been eligible to attend Ferny Grove SHS under these new rules – won't this be a great loss for your school?

The decision to implement an Enrolment Managed is an Education Queensland process applied consistently across Queensland. Such students are welcome to submit an Expression of Interest for Enrolment, whether or not they are interested in our Excellence Programs.

18. When will I be able to lodge my out-of-catchment application for 2018 enrolment?

The school will open out-of-catchment bookings for 2018 at the beginning of the 2017 school year.

19. When will I know if my child has been accepted for enrolment at the school?

The school Executive team will make a decision within two to three weeks following receipt of an Expression of Interest for Enrolment and parents will be notified accordingly.

20. How do I apply for enrolment for a student?

All applicants, whether from within or from outside the catchment will need to complete an Expression of Interest for Student Enrolment form, available from the Enrolments page of our website.