



Ferry Grove State High School Parents and Citizens Association

Life Membership Policy

Policy Statement

Life membership is an honour awarded to a member in recognition of their long and meritorious service to Ferry Grove State High School Parents and Citizens Association (Association) and Ferry Grove State High School (School). Through this award the Association can publicly express appreciation and encourage long term participation.

This policy sets out the requirements for determining life membership of the Association so that:

- There is transparency in the requirements to attain life membership.
- The status of the award is recognised as part of the Annual General Meeting process.
- The reputation of the Association and School is supported.

Sources

Parents and Citizens Association Constitution for Ferry Grove State High School 2023 (Constitution).

Application of this policy

This policy applies to all members of the Association in relation to the awarding of life membership.

An interim Association must not decide to award a person life membership.

Benefits of Life Membership

- Award of life membership at the Association
- Rights of an Association member

Nominees for Life Membership

- Nominees can be current or past members and must meet **ALL** the criteria to be eligible for life membership.
- Any member of the Association may put forward a nomination in confidence to the Association Executive Committee.
- Members must not self-nominate.
- The nominee must not:
 - be present during discussions about the proposal, or voting on it, at a meeting of the Association.
 - vote on the proposal.

Life Membership Award Panel

- There will be an Award Panel consisting of the School Principal and at least two representatives of the Association Executive Committee.
- The Award Panel will convene only when nominations are received.
- Award Panel members must exclude a person who has nominated a member.
- The Award Panel will not include anyone who has a potential conflict of interest with a nominated person (e.g., spouse).
- The Award Panel will determine if the nominee/s have met minimum requirements before putting nominations forward for a vote by the Association.

Voting by the Association

- Only members of the Association are eligible to vote.
- The vote will be conducted by the School Principal or their delegate and will be by secret ballot.
- The vote must gain the approval of a minimum of two thirds of the membership present at an Annual General Meeting.
- There will be no voting by proxy.

Nomination Process

- The Association is to invite nominations for life membership.
- The nomination form is available at Appendix A of this policy, on the Association page of the school website or upon request to pandc@fernygroveshs.eq.edu.au
- Nominations will close 3 weeks before the Annual General Meeting.
- All nominations are to be sent to the Association Executive email address pandc@fernygroveshs.eq.edu.au
- The Award Panel will assess all nominations and only put forward those that meet the criteria.
- All nominations will remain confidential until the vote at the Annual General Meeting.
- The Association will vote on the proposed nomination/s.
- Where a two thirds majority vote is not achieved, or the application fails to be endorsed by the Award Panel, the nominator will be notified in writing of the unsuccessful nomination.

Criteria for Assessing Nominees

It is a minimum requirement that nominees meet **ALL** the below criteria as a minimum standard to receive a recommendation from the Award Panel for progression to the Association for consideration:

- An outstanding contribution to the Association and School, well beyond that of a typically active member.
- Positive attitude and conduct that reflects a dedication to the values of the Association and School.
- Demonstrated commitment to the purpose of the Association.
- An active member of the Association that served at least 4 years as a member.
- An office bearer, executive member, or volunteer of the Association for at least 4 years or delivered an equivalent impact for the benefit of the Association and School.
- Enhanced the reputation of the Association.
- If not a parent of a student currently enrolled at the School or a “registered teacher”, a valid Blue Card is required. If no Blue Card is held, then an application will need to be submitted and obtained if life membership is to be approved.

Removal of Life Membership

It is expected that life membership recipients will uphold the values and behaviours of the Association and its Constitution. If a recipient conducts themselves in a way that breaches this expectation and adversely impacts the reputation or activities of the Association or School, the Association may remove their life membership. The individual will be provided an opportunity to present their case to maintain life membership.

This provision will only be exercised in exceptional circumstances and will require full support of the Association Executive.

Approved at General Meeting held on: 4th December 2023



FERNY GROVE STATE HIGH SCHOOL

An Independent Public School

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CRICOS Code 00608A

P&C ASSOCIATION

Appendix A - Honorary P&C Life Membership Award Nomination Form

Who are you nominating? _____

Name (please print): _____

Contact Details:

Phone: _____ Email: _____

Years of Membership: _____ years

Positions Held: _____

Why are you nominating this person?

Please briefly explain why the nominee should be considered for life membership by addressing the nomination criteria contained in the Honorary Life Membership Policy. If there is insufficient space below, attach an additional page.

Nominator Details

By signing below, you are declaring that the information provided in this form is true to the best of your knowledge and propose the nominee be considered for Ferry Grove State High School Parents and Citizens Association Honorary Life Membership Award.

Name (please print): _____

Contact Details:

Phone: _____ Email: _____

Signature: _____ Date: _____

Seconder Details

By signing below, you are declaring that the information provided in this form is true to the best of your knowledge and propose the nominee be considered for Ferry Grove State High School Parents and Citizens Association Honorary Life Membership Award.

Name (please print): _____

Contact Details:

Phone: _____ Email: _____

Signature: _____ Date: _____