



MSG General Meeting
MINUTES OF MEETING
6:30 PM Monday, 19 February 2024
Auditorium

1. Meeting Open

Meeting Opened By Sue Goldberg at 6:33 PM

2. Attendance & Apologies

Attended

Alex Rogers
Beatrix Hueglin
Bernadette Dallas
Deborah Joyce
Kelli Messer
Nicola Seneviratne
Nicole Warner
Sarah Campling
Sue Goldberg
Vanessa Baird

Apologies

Christine Krahforst
Jodi P&C Bus Ops
Liisa Ilov
Madonna Morton
Natasha Koch
Theres Schulze
Tracey Wilson

Other Attendees:- Cathie Rodrigues, Maryann Waddell, Kerryn Manifold, Tracie Williams

Attachments

[2024 P&C Membership Application Renewal.pdf](#)

3. Confirmation of the minutes of the previous general meeting

Motions

240219-001 The minutes of the meeting held on 29 Nov 2023 were a true and accurate record.

Status: Carried **Mover:** Nicola Seneviratne **Second:** Alex Rogers

Attachments

[2023-11-29 Minutes - MSG General Meeting](#)

4. Business arising from the minutes of the previous general meeting

1. Dancing Queens - flyer updated. To be shared on FB group and ask for school sharing. Discussed minimum number of 50. More notes below in General Business.

Action Items

[231129-001 Redo flyer for Dancing Queens](#)

Due Date: 20/01/2024 **Assigned To:** Bernadette Dallas **Completed:** 5/03/2024

5. Correspondence - inward and outward

Final adjusted thank yous for raffle donors have been completed by the school and distributed.

6. Business arising from the correspondence

7. Treasurer's report and financial statement

1. November - only photos expenses - closing balance is \$11338.76.
2. December - \$980 expense Optimo for admin updates - closing balance is \$10358.76
3. January - \$10358.76 balance
4. Budget 2024 - notes - discussion on expenses amounts

Music Concert 1 - \$1600 for expenses

MC2 - \$750 for expenses

MC3 - \$1200 for expenses

Advanced Music Camp - \$1200 for expenses

Bunnings - \$1000 for expenses

Gala concerts - \$5000 for expenses

Raffles - \$150 for expenses

Photos - \$500 for expenses

Musicfest - \$200 expenses

Girls Night Out - \$2000 expenses

Sundry/overspend - \$1000 expenses

Sarah and Deb to look at income and adjust for budget to be confirmed at next meeting.

Attachments

[MSG Treasurer Report Nov23.pdf](#)

[MSG Treasurer Report Dec23.pdf](#)

[MSG Treasurer Report Jan24.pdf](#)

Motions

[240219-002 To accept financial reports for November, December and January as presented.](#)

Status: Carried **Mover:** Sarah Campling **Second:** Beatrix Hueglin

240219-003 That the budget expenses as discussed be approved

Budget to be finalised by Sarah and distributed

Status: Carried **Mover:** Sarah Campling **Seconded:** Nicola Seneviratne

8. Instrumental Music Report

Shannon reported that one in every 12 students in the school is in Big Choir - 160 students.

Week 3 rehearsals and lessons have begun.

Music is such a great experience for our kids and choir is a place to connect to that.

9. General Business

Discussion of projects to fund in 2024. Agreed that two priorities will be Storage room and Acoustic treatments.

1. Storage room - cabinetmaker has been to visit and will have costing for future meeting.
2. Acoustic treatments - for auditorium to increase capacity. Look at grant opportunities as well as joint school/P&C/MSG funding
3. Dancing Queens - Boxheads (Shannon/Alex to DJ) - music suggestions to Shannon. Vanessa and Sue to sort cheese and antipasto platters - decision by Thursday morning based on numbers. Sarah to look at Kmart for decorations. Lucky Door prizes are available for the night. Deb has offered to run bar with anyone else who can help. Activity statement will need to be resubmitted.

10. Applications for membership

2024 P&C Membership forms handed around.

Kerryn Manifold has completed his membership form for 2023 so he can be immediately added to ProcessPA

11. Meeting Close

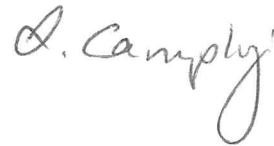
Meeting closed at 7:23 PM

Next Meeting

MSG General Meeting

6:30 PM, Tuesday, 19 March 2024

Auditorium



Actions Summary

#	Title	Assigned To	Due Date	Completed
231129-001	Redo flyer for Dancing Queens	Bernadette Dallas	20/01/2024	5/03/2024

Motions Summary

#	Title	Mover	Seconded	Status
240219-001	The minutes of the meeting held on 29 Nov 2023 were a true and accurate record.	Nicola Seneviratne	Alex Rogers	Carried
240219-002	To accept financial reports for November, December and January as presented.	Sarah Campling	Beatrix Hueglin	Carried
240219-003	That the budget expenses as discussed be approved	Sarah Campling	Nicola Seneviratne	Carried

Last modified: 16/03/2024 11:03 AM

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Status