



FERRY GROVE STATE HIGH SCHOOL
An Independent Public School

P&C ASSOCIATION

P&C Annual General Meeting
MINUTES OF MEETING
8:00 PM Monday, 28 March 2022
Resource Centre

1. Meeting Open

Meeting Opened By Cameron Wearing at 8:03 PM

2. Attendance & Apologies

Attended

Amanda Smyth
Becky Rowe
Cameron Wearing
Carly Dann
Catrina Dawson
David Nelson
Erin Wearing
Erin Sasso
Greg Morton
Jacki Schott
Jenny Owen
Jodi Birch
Jodi Wearing
Karen Wilson
Katrina Ward
Kiah Lanham
Kim Born
Lisa Hall
Luke Ferdinands
Madonna Morton
Megan Towner
Melissa Rowse
Neil Popplewell
Nicole Crouch
Rolf Sterzl
Shelley Nelson
Trevor Dann
Vanessa Baird

Apologies

Annette Milliken
Bernadette Dallas
Christine Henderson
Cornel Visagie
Darren Lucas
David Jones
David Thorley
Deborah Joyce
Fi Hudghton
Helen Nicholson-Setz
Imke Schueler
Jacqueline Russell
Jane Vanelli
Janine Clark
Jessica Pinkerton
Jodi Browning
Karalyn Herse
Kylie Newton
Megan Grainger
Melissa O'Neill
Melissa Eyears
Michelle Limbert
Nichole Dwyer
Paul Hubbard
Rachel Valent
Rachel Redpath
Renee Izzard
Robyn Jones
Sophie Maple
Suzanne Morris
Tiana Constance
Tim Woodfield
Tracey Hammond
Tracey Wilson

Attachments

[2022 PC Membership Application Renewal.pdf](#)

[P&C-Executive Officer Nomination Form 2022.pdf](#)

3. Confirmation of the minutes of the previous annual general meeting

Attachments

[2021-03-22 Minutes - P&C Annual General Meeting.pdf](#)

Motions

220328-001 That the Minutes as presented be accepted as an accurate account of the P&C Annual General Meeting held on 22 March 2021

Status: Carried **Mover:** Jacki Schott **Seconded:** Melissa Rowse

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4. Business arising from the minutes of the previous annual general meeting

5. Audited annual financial statement and Treasurer's report

Attachments

[FGSHS P&C Floats.pdf](#)

[Invoice 13529.pdf](#)

[2021 FGSHS P&C Financial Reports.pdf](#)

[2021 Audit Review Points.pdf](#)

[2021 AGM Treasurer Report.pdf](#)

[Full Representation Letter signed by President.docx.pdf](#)

[Audit Report.pdf](#)

[Management letter-signed.pdf](#)

Motions

220328-002 That the Annual Financial Statement for the year ending 31 December 2021 be adopted by the P&C and incorporated in the minutes of this meeting

Status: Carried **Mover:** Rolf Sterzl **Second:** Amanda Smyth

220328-003 That the invoice from Total Audit Services as detailed in financials for \$3,465 (inc GST) be ratified for payment by the members present

Status: Carried **Mover:** Rolf Sterzl **Second:** Amanda Smyth

220328-004 That the canteen & café business units be treated as input tax entities, the uniform store remain registered for GST & our Stationery store, Ag Support Group, Languages Parent Support Group, Music Support Group & the Parents Sport Support Group be treated as Non-profit Sub-entities (NPSE) for GST purposes

Status: Carried **Mover:** Rolf Sterzl **Second:** Amanda Smyth

220328-005 That the 2022 Business Operations & Sub-Committee floats plus the P&C Debit card bank account (up to \$3,000 limit) as tabled be approved

Status: Carried **Mover:** Rolf Sterzl **Second:** Amanda Smyth

220328-006 This report be accepted and included in the minutes of this meeting

Status: Carried **Mover:** Rolf Sterzl **Second:** Amanda Smyth

6. Presidents annual report

Attachments

[President's AGM Report 28th March 2022.pdf](#)

Motions

220328-007 That the President's annual report be accepted as read

Status: Carried **Mover:** Amanda Smyth **Second:** Rolf Sterzl

7. Applications for membership

All 2021 memberships cease

Motions

220328-008 That all persons named in the membership forms for 2022 on hand at the 2022 AGM be accepted as members of the FGSHS P&C Association for 2022. They will be added to Process PA where we maintain our members register

Status: Carried **Mover:** Amanda Smyth **Second:** Trevor Dann

8. Election of Officers/Executive Committee

Kiah Lanham - Acting Executive Principal declared all 2021 positions vacant.

All previous 2021 Execs re-nominated for their positions in writing using P&C nomination forms handed in prior to the meeting.

Kiah moved that Cameron Wearing be re-elected as President. This was agreed.

A member then verbally nominated Vanessa Baird as a Vice President. A discussion was had as to whether the P&C Exec should have 2 VP's and it was decided to take a vote. The outcome of this vote was to remain with just 1. Vanessa stated that she did not want to run against Amanda for the VP position.

All previous 2021 Execs were voted back in for 2022, Amanda Smyth VP, Rolf Sterzl Treasurer and Becky Rowe Secretary.

Motions

220328-009 To accept Cameron Wearing's nomination for President 2022

Status: Carried **Mover:** Kiah Lanham **Second:** Luke Ferdinands

220328-010 That the 2022 P&C Exec Team should have 2 Vice Presidents

Status: Denied **Mover:** Kiah Lanham **Second:** Becky Rowe

220328-011 To accept the written nominations for the Executive Positions, VP Amanda Smyth, Treasurer Rolf Sterzl and Secretary Becky Rowe

Status: Carried **Mover:** Kiah Lanham **Second:** Luke Ferdinands

9. Confirmation of continuing subcommittees of the Association

Attachments

[2022 P&C Sub-Committees & Office Bearers.pdf](#)

Motions

220328-012 That the Ferny Grove SHS P&C Association approve the continuation of the Ag Support Group, Language Parent Support Group, Music Support Group and Parent Sport Support Group as subcommittees under the P&C

Status: Carried **Mover:** Rolf Sterzl **Second:** Luke Ferdinands

220328-013 That we accept the recommendations for Office Bearers of sub-committees as presented

Status: Carried **Mover:** Rolf Sterzl **Second:** Luke Ferdinands

10. Appointment of the Auditor

Total Audit Services quote for 2022 audit is \$ 3,520 inc GST.

Attachments

[2022 Quote.pdf](#)

Motions

220328-014 That the P & C continue with Total Audit Services and accept the quote for the 2022 Audit being \$3,520 inc GST

Status: Carried **Mover:** Jodi Birch **Second:** Greg Morton

11. Adoption of the Student Protection Risk Management Strategy

Attachments

[2022 FGSHS P&C Student Protection Risk Management Strategy.pdf](#)

Motions

220328-015 That the P&C endorse the Student Protection Risk Management Strategy for 2022

Status: Carried **Mover:** Jodi Birch **Second:** Karen Wilson

12. Adoption of the new model Constitution

Attachments

[2022 FGSHS P&C Constitution.pdf](#)

Motions

220328-016 That the P&C endorse the new model Constitution

Status: Carried **Mover:** Jodi Birch **Second:** Shelley Nelson

13. General Business

12.1 Confirmation of the FGSHS P&C Policies

12.2 Support for Chaplaincy

Attachments

[2022 Ferny Grove PC Sub-Committee Operating Guidelines.pdf](#)

[2022 Ferny Grove PC Policies and Procedures.pdf](#)

[2022 Ferny Grove PC General Operating Principles.pdf](#)

[2022 Ferny Grove PC Policies_code of conduct.pdf](#)

Motions

220328-017 That the P&C confirm the 4 P&C Policies as tabled

Status: Carried **Mover:** Amanda Smyth **Second:** Lisa Hall

220328-018 That the FGSHS P&C support the Chaplaincy service in the school and continue to utilise the National Schools

Chaplaincy Student Welfare Program funding to employ our School Chaplains in 2022

Status: Carried Mover: Amanda Smyth Second: Luke Ferdinands

14. Meeting Close

Meeting closed at 8:48 PM

Burton
[Signature]
17.3.23

Motions Summary

#	Title	Mover	Second	Status
220328-001	That the Minutes as presented be accepted as an accurate account of the P&C Annual General Meeting held on 22 March 2021	Jacki Schott	Melissa Rowse	Carried
220328-002	That the Annual Financial Statement for the year ending 31 December 2021 be adopted by the P&C and incorporated in the minutes of this meeting	Rolf Sterzl	Amanda Smyth	Carried
220328-003	That the invoice from Total Audit Services as detailed in financials for \$3,465 (inc GST) be ratified for payment by the members present	Rolf Sterzl	Amanda Smyth	Carried
220328-004	That the canteen & café business units be treated as input tax entities, the uniform store remain registered for GST & our Stationery store, Ag Support Group, Languages Parent Support Group, Music Support Group & the Parents Sport Support Group be treated as Non-profit Sub-entities (NPSE) for GST purposes	Rolf Sterzl	Amanda Smyth	Carried
220328-005	That the 2022 Business Operations & Sub-Committee floats plus the P&C Debit card bank account (up to \$3,000 limit) as tabled be approved	Rolf Sterzl	Amanda Smyth	Carried
220328-006	This report be accepted and included in the minutes of this meeting	Rolf Sterzl	Amanda Smyth	Carried
220328-007	That the President's annual report be accepted as read	Amanda Smyth	Rolf Sterzl	Carried
220328-008	That all persons named in the membership forms for 2022 on hand at the 2022 AGM be accepted as members of the FGSHS P&C Association for 2022. They will be added to Process PA where we maintain our members register	Amanda Smyth	Trevor Dann	Carried
220328-009	To accept Cameron Wearing's nomination for President 2022	Kiah Lanham	Luke Ferdinands	Carried
220328-010	That the 2022 P&C Exec Team should have 2 Vice Presidents	Kiah Lanham	Becky Rowe	Denied
220328-011	To accept the written nominations for the Executive Positions, VP Amanda Smyth, Treasurer Rolf Sterzl and Secretary Becky Rowe	Kiah Lanham	Luke Ferdinands	Carried
220328-012	That the Ferny Grove SHS P&C Association approve the continuation of the Ag Support Group, Language Parent Support Group, Music Support Group and Parent Sport Support Group as subcommittees under the P&C	Rolf Sterzl	Luke Ferdinands	Carried
220328-013	That we accept the recommendations for Office Bearers of sub-committees as presented	Rolf Sterzl	Luke Ferdinands	Carried
220328-014	That the P & C continue with Total Audit Services and accept the quote for the 2022 Audit being \$3,520 inc GST	Jodi Birch	Greg Morton	Carried
220328-015	That the P&C endorse the Student Protection Risk Management Strategy for 2022	Jodi Birch	Karen Wilson	Carried
220328-016	That the P&C endorse the new model Constitution	Jodi Birch	Shelley Nelson	Carried
220328-017	That the P&C confirm the 4 P&C Policies as tabled	Amanda Smyth	Lisa Hall	Carried
220328-018	That the FGSHS P&C support the Chaplaincy service in the school and continue to utilise the National Schools Chaplaincy Student Welfare Program funding to employ our School Chaplains in 2022	Amanda Smyth	Luke Ferdinands	Carried