



P&C General Meeting  
MINUTES OF MEETING  
7:00 PM Monday, 22 May 2023  
Resource Centre

1. Meeting Open

Meeting Opened By Cameron Wearing at 7:03 PM

2. Attendance & Apologies

**Attended**

Amanda Smyth  
Anne Fonternel  
Becky Rowe  
Cameron Wearing  
Erin Sasso  
Georg Lippold  
Karen Wilson  
Kiah Lanham  
Kim Born  
Kirsty Williams  
Megan Towner  
Rolf Sterzl

**Apologies**

Andrea Ree  
Anna Smith  
Beatrix Hueglin  
Bernadette Dallas  
Carla Ward  
Carly Dann  
Cassandra Gow  
Catrina Dawson  
Christine Krahforst  
Corey Gieskens  
Deborah Joyce  
Helen Nicholson-Setz  
Joana Kelly  
Karalyn Herse  
Kelli Messer  
Liisa Ilov  
Luke Ferdinands  
Natasha Koch  
Nichole Dwyer  
Nicole Crouch  
Nicole Warner  
Rachel Redpath  
Sheree Rye  
Sue Goldberg  
Suzanne Morris  
Theres Schulze  
Tracey Hammond  
Tracey Wilson

Attendees: Jacki Schott

Apologies: Melissa Rowse, Kirsty Williams will be late after 8pm

We agreed to move item 11 Visitors to Item 4 as we had a student presenting who needed to get home early and Applications for Membership to Item 5 to allow new members to vote in the meeting.

### 3. Confirmation of the minutes of the previous general meeting

#### Motions

[230522-001 That the minutes as presented be accepted as an accurate account of the meeting held on Mon 27 March 2023](#)

**Status:** Carried    **Mover:** Amanda Smyth    **Seconder:** Karen Wilson

### 4. Visitors

4.1 Zac Quigley, representative from the Schools Student Representative Council requested P&C assistance of \$12,500 to co-contribute to their 2023 SRC Project. Please see the proposal and report attached. This was a very impressive presentation. Members were interested to hear all SRC proposals and granted approval of the \$12,500 to match their investment to the I Block seating area for future Year 7s in 2024. The other proposals in the attachment were also discussed and the P&C are keen to assist with these projects as well. We already have \$80,000 set aside for sun shade this year and would like to divert some of that money to shading the Ampitheatre as requested. This will be discussed at a later meeting this year as well as other funding that could be used for their projects.

4.2 Tim Beiers FG Coles Manager - Came along to introduce himself to the community and to clear up a few rumours and let us know Coles' perspective on students and the store. The rumour that FGSHS student don't get employed at the Ferny Grove Store is totally incorrect, they welcome applications from our high school. There is no need for students to leave their school bags outside of the store. Phones and laptops can be stored in them which are very expensive items and they also create a risk hazard for other customers. The store does not check that students have a leave pass when they enter the store during school hours. A significant number of energy drinks are purchased by students between 8 and 9am. If parents are concerned that students are purchasing unsuitable items, they are welcome to pop into the store to discuss this with staff. The store has had to put in place rules that no wheelies or stopppies on bikes are allowed outside the supermarket, this has had to be brought in for the safety of customers. Lastly, on the sticky subject of shoplifting, shop lifters are reported to the local police. The P&C very much appreciated Tim taking the time to come along and chat with us.

#### Attachments

[SRC Proposal for the P&C May 2023.docx](#)

[SRC 2023 PROJECTS PROPOSAL.docx](#)

#### Motions

[230522-002 That P&C will co-contribute \\$12,500 to the SRC 2023 Project. Will also take some of the shade funding for the shading of the ampitheatre](#)

**Status:** Carried    **Mover:** Rolf Sterzl    **Seconder:** Kim Born

### 5. Applications for membership

We agreed to move Applications up the agenda to allow new members to vote. New Applications from:

Monika Budek

Marlene Paterson

Nicole Warren

Last modified: 21/07/2023 10:13 AM

Lee-Ann Worrall

Susan Wright

Jacki Schott

### Motions

[230522-003 That Monika Budek, Marlene Paterson, Nicole Warren, Lee-Ann Worrall, Jacki Schott and Susan Wright all become members of the FGSHS P&C Assoc 2023](#)

**Status:** Carried    **Mover:** Becky Rowe    **Seconded:** Erin Sasso

## 6. Business arising from the minutes of the previous general meeting

### 4.1 Queries raised at March GM & AGM

General Business item to be moved earlier on the agenda - Advice from P&Cs Qld - The GM agenda is listed in the P&C Constitution & this must be followed for every meeting unless there are special circumstances for agenda items to be moved, ie. Special Guests attending. The Site Manager/Principal is the only person who could approve the agenda item be moved permanently - this is not normally approved as it goes against the P&C Constitution.

AGM motion to support the Chaplaincy service in the school & to utilise the National Schools Chaplaincy Student Welfare program funding - Advice from P&Cs Qld - the school signs a 4 year contract for this funding & therefore an annual P&C motion is no longer required. If the school wishes to have the P&C endorse the program then it can be presented every 4 years at a general meeting.

### 4.2 P&C Project Survey - Timeline - 12th July: P&C exec meet to discuss

14th July: meet with school to confirm

24th July: circulate draft survey at the next meeting

23rd October: draft survey discussion.

4th December: survey results discussed

### 4.3 FGSHS P&C Life Membership Policy - to be carried over to next meeting

Discussion was had about lack of people attending the general meetings, members voiced their thoughts on what changes might make the meetings more appealing. An additional agenda item around projects in process and new ideas and discussions was put forward. Members would like the exec to communicate this better.

Survey question to parents: How do we change the format of P&C meetings to encourage more parents becoming involved. What do you think P&C is all about? How could we improve our communications to the community?

### Action Items

[230327-001 Can we move P&C General Business earlier in the meeting? - contact P&Cs Qld](#)

**Due Date:** Monday, 10 April 2023    **Assigned To:** Jodi P&C Bus Ops    **Completed:** Monday, 22 May 2023

## 7. Correspondence - inward and outward

### Attachments

[Outwards Correspondence Mar AprilMay23.pdf](#)

[Inwards Correspondence Mar AprilMay23.pdf](#)

#### Motions

[230522-004 That inwards correspondence be accepted and outwards correspondence adopted.](#)

**Status:** Carried    **Mover:** Amanda Smyth    **Seconder:** Becky Rowe

### 8. Business arising from the correspondence

### 9. Table Executive Committee's decisions (if any)

7.1 Approval for LPSG expense for \$125.00 to the Hills Echo for advertisement for 20th GI Anniversary

7.2 Approval for 2023 LPSG budget V1 due to time frames for GI anniversary event - more updates now requested - see Treasurer's report & LPSG report

#### Motions

[230522-005 P&C approve \\$125 advertising cost for the GI 20th Anniversary celebration invite in the hills echo](#)

**Status:** Carried    **Mover:** Amanda Smyth    **Seconder:** Georg Lippold

[230522-006 P&C approve the LPSG budget and adjustments](#)

**Status:** Carried    **Mover:** Amanda Smyth    **Seconder:** Georg Lippold

### 10. Treasurer's report and financial statement

#### Attachments

[Payments April23.pdf](#)

[2023 LPSG Budget Updated.pdf](#)

[2023 MSG Budget \(updated\) 3.pdf](#)

[May23 -Treasurers Report.pdf](#)

#### Motions

[230522-007 Cheques & EFT payments drawn on the Business Operations and General Accounts for March & April 2023 as listed, be ratified](#)

**Status:** Carried    **Mover:** Rolf Sterzl    **Seconder:** Georg Lippold

[230522-008 That the 2023 LPSG budget & the MSG Budget be ratified](#)

**Status:** Carried    **Mover:** Rolf Sterzl    **Seconder:** Georg Lippold

### 11. President's Report

I hope everyone has enjoyed the break since we last met. During the break the exec have reviewed the calendar of meetings and events. In order to reduce the workload on our staff and volunteers and focus our collective attention on the wonderful events planned this year we have reduced the number of general meetings this year to 6 in accordance with P&C guidelines. At the same time we have commenced a review of planning and purchasing for these events. As an example we prefer that all food and drinks for events be purchased through the Café/Canteen Manager and volunteers do not use their own money to do so. If a volunteer uses their own money it places them at financial risk if the necessary approvals have not been obtained. Purchasing items on weekends also consumes valuable volunteer time which is not

necessary and could be better spent on enjoying the event. There is also an administration burden on staff to process the claim and exec volunteers to review and process it. When these things are all taken into account it is much more effective and efficient to do the planning and purchasing upfront with the Café/Canteen Manager.

#### Motions

[230522-009 That the President's report be accepted as presented](#)

**Status:** Carried    **Mover:** Rolf Sterzl    **Second:** Georg Lippold

## 12. Principal's Report

#### Attachments

[Principals Report for P&C May23.pdf](#)

#### Motions

[230522-010 That the Principal's report and financials be accepted as tabled](#)

**Status:** Carried    **Mover:** Kiah Lanham    **Second:** Karen Wilson

## 13. Business Operations Report

#### Attachments

[Business Ops Report May23 Meeting.pdf](#)

#### Motions

[230522-011 That the Business Operations report be accepted as tabled](#)

**Status:** Carried    **Mover:** Amanda Smyth    **Second:** Karen Wilson

## 14. Sub Committee reports and financial statements

13.1 Ag Support Group (ASG) - no meeting held. Ag Department is holding a farm tour on Saturday 27th May. Next meeting 29th May - GM/Election of 2023 Office Bearers

13.2 Languages Parent Support Group (LPSG) - report attached

13.3 Music Support Group (MSG) - report attached

13.4 Parent Sport Support Group (PSSG) - no meeting held. Next meeting 8th June - Election of 2023 Office Bearers

It was suggested that the P&C advertise the Ag and Sports Exec positions to the whole community.

#### Attachments

[LPSG Report to P&C May23.pdf](#)

[MSG Report May 2023.pdf](#)

#### Motions

[230522-012 That all subcommittee reports be accepted as tabled](#)

**Status:** Carried    **Mover:** Amanda Smyth    **Seconder:** Becky Rowe

230522-013 That LPSG have approval for costs up to \$2,500 increased from \$1,500 for the 20th Anniversary GI event

**Status:** Carried    **Mover:** Amanda Smyth    **Seconder:** Becky Rowe

230522-014 That LPSG can spend up to \$1200 on goods to run the Bunnings BBQ & Bake stall on 6 August 2023

**Status:** Carried    **Mover:** Amanda Smyth    **Seconder:** Becky Rowe

230522-015 That MSG have approval for their raffle budget to increase to \$150 for their concerts

**Status:** Carried    **Mover:** Amanda Smyth    **Seconder:** Becky Rowe

230522-016 That MSG have approval for the additional \$342.42 overspend for MC1 from \$1,200 to \$1,542.42

**Status:** Carried    **Mover:** Amanda Smyth    **Seconder:** Becky Rowe

## 15. Other reports

14.1 Grants

14.2 P&Cs Queensland

14.3 Chaplaincy - Kirsty Williams, please come along to the Chaplaincy dinner on 15 June

## 16. General Business

### 17. Next Meetings

17.1 P & C Meeting - Monday 24nd July @ 7.00pm

17.2 ASG Meeting - Monday 29th May @ 6.00pm - GM including Election of Office Bearers

17.3 MSG Meeting - Wednesday 24th May @ 6.30pm

17.4 LPSG Meeting - Thursday 20th July @ 5.00pm

17.5 PSSG Meeting - Thursday 8th June @ 6.00pm - Election of Office Bearers

### 18. Meeting Close

Meeting closed at 9:16 PM

Next Meeting

#### P&C General Meeting

6:10 PM, Monday, 24 July 2023

Resource Centre

### Actions Summary

#	Title	Assigned To	Due Date	Completed
230327-001	Can we move P&C General Business earlier in the meeting? - contact P&Cs Qld	Jodi P&C Bus Ops	Monday, 10 April 2023	Monday, 22 May 2023

### Motions Summary

#	Title	Mover	Seconder	Status
230522-001	That the minutes as presented be accepted as an accurate account of the meeting held on Mon 27 March 2023	Amanda Smyth	Karen Wilson	Carried
230522-002	That P&C will co-contribute \$12,500 to the SRC 2023 Project. Will also take some of the shade funding for the shading of the ampitheatre	Rolf Sterzl	Kim Born	Carried

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#	Title	Mover	Seconder	Status
230522-003	That Monika Budek, Marlene Paterson, Nicole Warren, Lee-Ann Worrall, Jacki Schott and Susan Wright all become members of the FGSHS P&C Assoc 2023	Becky Rowe	Erin Sasso	Carried
230522-004	That inwards correspondence be accepted and outwards correspondence adopted.	Amanda Smyth	Becky Rowe	Carried
230522-005	P&C approve \$125 advertising cost for the GI 20th Anniversary celebration invite in the hills echo	Amanda Smyth	Georg Lippold	Carried
230522-006	P&C approve the LPSG budget and adjustments	Amanda Smyth	Georg Lippold	Carried
230522-007	Cheques & EFT payments drawn on the Business Operations and General Accounts for March & April 2023 as listed, be ratified	Rolf Sterzl	Georg Lippold	Carried
230522-008	That the 2023 LPSG budget & the MSG Budget be ratified	Rolf Sterzl	Georg Lippold	Carried
230522-009	That the President's report be accepted as presented	Rolf Sterzl	Georg Lippold	Carried
230522-010	That the Principal's report and financials be accepted as tabled	Kiah Lanham	Karen Wilson	Carried
230522-011	That the Business Operations report be accepted as tabled	Amanda Smyth	Karen Wilson	Carried
230522-012	That all subcommittee reports be accepted as tabled	Amanda Smyth	Becky Rowe	Carried
230522-013	That LPSG have approval for costs up to \$2,500 increased from \$1,500 for the 20th Anniversary GI event	Amanda Smyth	Becky Rowe	Carried
230522-014	That LPSG can spend up to \$1200 on goods to run the Bunnings BBQ & Bake stall on 6 August 2023	Amanda Smyth	Becky Rowe	Carried
230522-015	That MSG have approval for their raffle budget to increase to \$150 for their concerts	Amanda Smyth	Becky Rowe	Carried
230522-016	That MSG have approval for the additional \$342.42 overspend for MC1 from \$1,200 to \$1,542.42	Amanda Smyth	Becky Rowe	Carried