



P&C General Meeting
MINUTES OF MEETING
6:00 PM Monday, 23 October 2023
Resource Centre

1. Meeting Open

Meeting Opened By Cameron Wearing at 6:05 PM

2. Attendance & Apologies

Attended

Amanda Smyth
Becky Rowe
Ben Smith
Cameron Wearing
Carl Smith
Georg Lippold
Jacki Schott
Jo Miller
Jodi P&C Bus Ops Manager
Kiah Lanham
Kim Born
Melissa Rowse
Rolf Sterzl
Scott Shorten
Sue Goldberg
Toni McCallum
Vanessa Baird

Apologies

Amy Martin
Andrea Ree
Beatrix Hueglin
Bernadette Dallas
Carla Ward
Carly Dann
Corey Gieskens
Erin Sasso
Helen Nicholson-Setz
Joana Kelly
Karen Wilson
Luke Ferdinands
Marisa Groenewald
Natasha Koch
Nathan Percy
Nicole Lucas
Nicole Crouch
Nicole Warner
Rachel Redpath
Sheree Rye
Theres Schulze
Tracey Wilson
Trevor Dann

Other Attendees: John Gill

Attachments

[2024 P&C Membership Application Renewal.pdf](#)

3. Confirmation of the minutes of the previous general meeting

Last modified: 2/12/2023 7:40 AM

Motions

[231023-001 That the minutes as presented be accepted as an accurate account of the meeting held on 24 July 2023](#)

Status: Carried **Mover:** Amanda Smyth **Seconder:** Jodi Birch

4. Business arising from the minutes of the previous general meeting

4.1 P&C Project Survey - discuss feedback received after draft survey presented at July 23 P&C Meeting - Final survey to be delivered by school,

- 4th December P&C meeting - survey results will be discussed
- photo change for the year 7 area.
- send it out to parents, teachers and students for their response

P&C members were in agreement with the content of the survey. It was suggested that pop up subjects from the Principal should be included in the meetings and specific sessions for parents at P&C meetings should be advertised prior to the meetings.

A member complimented the cleanliness and groomed gardens at our school after visiting another state school in the area. This will be passed on to the grounds staff.

4.2 FGSHS P&C Honorary Life Membership Draft Policy - P&Cs Qld "The How to Guide to Honorary Life Membership" attached and draft circulated to members present

After some discussion we decided to make some amendments to the draft before sending it out to members to consider:

- Removal of the line specifying that only one member per year can be awarded the honour
- Changing the line position holders to all members can be nominated
- Add 'Long and Meritorious Services' to align with the constitution
- Add that honorary members must hold a blue card if a non parent of the school
- Amend Item 4 under honorary life membership panel to make it clearer

If any further feedback, please email pandc@fernygroveshs.eq.edu.au

Attachments

[How to Guide to Honorary Life Membership V2 02_2022.pdf](#)

Motions

[231023-002 That the tabled survey be delivered to the parent community, staff and students by the school on the P&Cs behalf](#)

Status: Carried **Mover:** Amanda Smyth **Seconder:** Rolf Sterzl

5. Correspondence - inward and outward

Attachments

[Inwards Correspondence July Aug Sept Oct23.pdf](#)

[Outwards Correspondence July Aug Sept Oct23.pdf](#)

Motions

Last modified: 2/12/2023 7:40 AM

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231023-003 That inwards correspondence be accepted and outwards correspondence adopted.

Status: Carried **Mover:** Amanda Smyth **Seconder:** Jacki Schott

6. Business arising from the correspondence

7. Table Executive Committee's decisions (if any)

7.1 Approval for 2023/2024 Workcover premium over approved 2023 budget (\$2,200) - actual \$2,709.97

Motions

231023-004 That P&C approve the 2023/2024 Workcover premium over approved 2023 budget (\$2,200) - actual \$2,709.97

Status: Carried **Mover:** Amanda Smyth **Seconder:** Becky Rowe

8. Treasurer's report and financial statement

Attachments

[Payments July23.pdf](#)

[Payments Aug23.pdf](#)

[Payments Sept23.pdf](#)

[Oct23 - Treasurers Report.pdf](#)

Motions

231023-005 That the cheques drawn on the Business Operations and General Accounts for July, August & Sept23 and EFT payments as listed be ratified and that this report be accepted and included in the minutes of this meeting.

Status: Carried **Mover:** Rolf Sterzl **Seconder:** Georg Lippold

9. President's Report

Everyone knows that the costs of good have been rising rapidly. That is why I am happy to report that following a review of uniform prices we are able to offer no increase in uniform prices next year and 10% off set purchases for the Nov / Dec 23 back to school period which runs from Saturday 25th November to Wednesday 6th December.

Further the combination of the canteen and café continues to provide dividends also negating the need to raise prices this year. In addition the maximum price anyone has to pay for a meal is \$6 including the award nominated "Nourish Bowl". Thank you to the P&C staff for the work they have done to make this possible.

It is also great to be able to report that the legacy student council project proposal put to the P&C earlier this year has now been completed. The area at the back of I block has been concreted, benches and handball courts installed all for the future year 7 students of 2024.

Motions

231023-006 That the President's report be accepted as presented

Status: Carried **Mover:** Melissa Rowse **Seconder:** Georg Lippold

10. Principal's Report

Circulated at the meeting - Parent and Community Code of Conduct to be endorsed at next P&C meeting.

Scott Shorten spoke about Differentiation, the proactive response to the learning needs of a particular student or group of students and building the capacity of staff to be able to deliver this with confidence.

- Presented Differentiation power point attached
- Principals report attached

Attachments

[FGSHS Pand C presentation- Differentiation.pdf](#)

[Principal Report week 4 term 4.pdf](#)

[Parent and Community Engagement Code of Conduct.pdf](#)

Motions

[231023-007 That the Principal's report, draft Parent & Community Code of Conduct and financials be accepted as tabled](#)

Status: Carried **Mover:** Kiah Lanham **Seconder:** Vanessa Baird

11. Visitors

12. Business Operations Report

The P&C Business Operations Manager (JB) expressed thanks to our wonderful canteen, cafe, stationery and uniform staff

- The team have been juggling schedules to ensure that all areas of work are covered
- The involvement of P&C staff in cultural activities such as NADOC week is much appreciated by the school community
- Special celebratory menus
- Being a finalist in the 2023 Tuckshop Recipe of the Year awards
- Constant effort to improve recipes and service

The members present all agreed and clapped.

Attachments

[Business Ops Report Oct23 Meeting.pdf](#)

Motions

[231023-008 That the Business Operations report be accepted as tabled](#)

Status: Carried **Mover:** Jodi Birch **Seconder:** Becky Rowe

13. Sub Committee reports and financial statements

13.1 Ag Support Group (ASG) - report attached - Carl Smith, an ASG member, spoke suggesting that we make a request for funding to our local member. Carl gave us an interesting insight into wild bees and organic composting. Proposing using the canteen and students to compost, then using the compost to grow veggies to go back to the canteen.

13.2 Languages Parent Support Group (LPSG) - report attached

13.3 Music Support Group (MSG) - report attached

13.4 Parent Sport Support Group (PSSG) - report attached

Attachments

[PSSG Report Oct 2023.pdf](#)

[LPSG Report Oct 2023.pdf](#)

[ASG Report Oct 2023.pdf](#)

[MSG Report Oct2023.pdf](#)

Motions

231023-009 That all subcommittee reports be accepted as tabled

Status: Carried **Mover:** Amanda Smyth **Seconder:** Kim Born

231023-010 That MSG spend up to \$500 for Gala decoration expenses including photo printing & batteries for table decorations

Status: Carried **Mover:** Sue Goldberg **Seconder:** Toni McCallum

231023-011 That P&C approve MSG overspend for MC3 concert of \$123.70 due to rodent damage in the auditorium kitchen resulting in additional snack products and drinks having to be purchased.

Status: Carried **Mover:** Sue Goldberg **Seconder:** Amanda Smyth

14. Other reports

14.1 P&C Project updates - 2023 SRC project -\$12,500 P&C donation towards the project has been completed, remaining shade project works to take place during Dec23 school holidays. P&C donation funds towards these projects are as listed below:

- P&C Donation of \$70k in 2022 – only \$4,514 was used towards the 1st lot of shade projects this year due to the school receiving a grant of \$125k - leaves balance of \$65,486
- \$80k approved at P&C May23 meeting with \$12,500 to 2023 SRC Project (donated Aug23) – leaves balance of \$67,500
- New Dec23 project cost is \$104k – less 2022 P&C donation of \$65,486 = **\$38,514** to be donated to school - approved as part of the 2023 P&C Budget under shade projects

14.2 Grants

- EOI Federal Volunteers Grant \$3,585 applied for to purchase grill station, blenders, airfryers, silver serving platters
- Steve Toomey has promised funding for a hot box for the SPC Canteen.

14.3 P&Cs Queensland - member attended conference, worthwhile to attend. Look to promote for 2024 - Congratulations to V Baird for receiving an inaugural award at this year's conference.

14.4 Chaplaincy

Attachments

[P&C Chaplaincy Report October 2023.docx](#)

15. General Business

Member advised that at the Junior School, their VP created a QR code for P@C Membership Forms. P&C Bus Ops Manager to investigate.

16. Applications for membership

2024 P&C Applications can be completed & provided to the P&C Secretary

John Gill completed a membership form and attended the meeting.

Motions

231023-012 That P&C approve membership of FGSHS 2023 to: John Gill

Status: Carried **Mover:** Becky Rowe **Seconder:** Amanda Smyth

17. Next Meetings

17.1 P & C Meeting - Monday 4th December @ 6.00pm

17.2 ASG Meeting - Monday 6th November @ 6.00pm

17.3 MSG Meeting - Wednesday 22nd November @ 6.00pm to be held at The Blind Tiger @ The Gap

17.4 LPSG Meeting - Wednesday 1st November @ 5.00pm

17.5 PSSG Meeting - Monday 30th October @ 6.00pm

18. Meeting Close

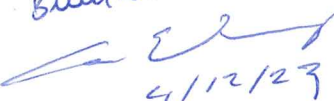
Meeting closed at 7:58 PM

Next Meeting

P&C General Meeting

6:00 PM, Monday, 4 December 2023

Resource Centre

Becky Rowe 4 Dec 23

4/12/23

Motions Summary

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231023-002	That the tabled survey be delivered to the parent community, staff and students by the school on the P&Cs behalf	Amanda Smyth	Rolf Sterzl	Carried
231023-003	That inwards correspondence be accepted and outwards correspondence adopted.	Amanda Smyth	Jacki Schott	Carried
231023-004	That P&C approve the 2023/2024 Workcover premium over approved 2023 budget (\$2,200) - actual \$2,709.97	Amanda Smyth	Becky Rowe	Carried
231023-005	That the cheques drawn on the Business Operations and General Accounts for July, August & Sept23 and EFT payments as listed be ratified and that this report be accepted and included in the minutes of this meeting.	Rolf Sterzl	Georg Lippold	Carried
231023-006	That the President's report be accepted as presented	Melissa Rowse	Georg Lippold	Carried
231023-007	That the Principal's report, draft Parent & Cumminity Code of Conduct and financials be accepted as tabled	Kiah Lanham	Vanessa Baird	Carried
231023-008	That the Business Operations report be accepted as tabled	Jodi Birch	Becky Rowe	Carried
231023-009	That all subcommittee reports be accepted as tabled	Amanda Smyth	Kim Born	Carried
231023-010	That MSG spend up to \$500 for Gala decoration expenses including photo printing & batteries for table decorations	Sue Goldberg	Toni McCallum	Carried

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231023-012	That P&C approve membership of FGSHS 2023 to: John Gill	Becky Rowe	Amanda Smyth	Carried