



P&C General Meeting  
MINUTES OF MEETING  
6:10 PM Monday, 24 July 2023  
Resource Centre

**1. Meeting Open**

Meeting Opened By Cameron Wearing at 6:06 PM

**2. Attendance & Apologies**

**Attended**

Amanda Smyth  
Cameron Wearing  
Jacki Schott  
Jo Miller  
Jodi Birch  
Karen Wilson  
Kiah Lanham  
Lee-Anne Worrall  
Madonna Morton  
Megan Towner  
Rolf Sterzl  
Scott Shorten  
Sue Goldberg  
Trevor Dann  
Vanessa Baird

**Apologies**

Amy Martin  
Andrea Ree  
Anne Fonternel  
Beatrix Hueglin  
Becky Rowe  
Bernadette Dallas  
Carla Ward  
Carly Dann  
Gary Fonternel  
Georg Lippold  
Helen Nicholson-Setz  
Joana Kelly  
Karalyn Herse  
Kelli Messer  
Kim Born  
Kirsty Williams  
Natasha Koch  
Nicole Crouch  
Rachel Redpath  
Sheree Rye  
Sophie Maple  
Suzanne Morris  
Theres Schulze  
Toni McCallum  
Tracey Wilson

Apologies - Ben Smith

Other Attendees - Kerrie Jocumsen, Sonya Blandford

**3. Confirmation of the minutes of the previous general meeting**

Last modified: 22/10/2023 8:31 PM

## Attachments

[2023-05-22 Minutes - P&C General Meeting.pdf](#)

## Motions

230724-001 That the minutes as presented be accepted as an accurate account of the meeting held on Monday 22 May 2023

**Status:** Carried    **Mover:** Amanda Smyth    **Second:** Karen Wilson

## 4. Business arising from the minutes of the previous general meeting

### 4.1 P&C Project Survey

1. 24th July: circulate draft survey to school & members for feedback at October meeting
2. 23rd October: draft survey discussion
3. 4th December: survey results discussed

Feedback to be emailed to [pandc@fernygroveshs.eq.edu.au](mailto:pandc@fernygroveshs.eq.edu.au)

### 4.2 FGSHS P&C Life Membership Policy - P&Cs Qld's "The How to Guide to Honorary Life Membership" attached.

1. Members to provide feedback in regards to what they would consider the criteria to be for P&C Life Membership at Ferny Grove.
2. Feedback to be emailed to [pandc@fernygroveshs.eq.edu.au](mailto:pandc@fernygroveshs.eq.edu.au) and summary to be discussed by P&C Exec and Principal
3. Further discussion at the October 2023 GM.

## 10 Minutes allocated

### Attachments

[How to Guide to Honorary Life Membership V2 02\\_2022.pdf](#)

## 5. Correspondence - inward and outward

### Attachments

[Inwards Correspondence May June July23.pdf](#)

[Outwards Correspondence May June July23.pdf](#)

### Motions

230724-002 That inwards correspondence be accepted and outwards correspondence adopted.

**Status:** Carried    **Mover:** Amanda Smyth    **Second:** Rolf Sterzl

## 6. Business arising from the correspondence

### 2 Minutes allocated if required

## 7. Table Executive Committee's decisions (if any)

7.1 Approval for ASG donation of \$1,500.00 to FGSHS Ag Department for materials for dog proof fencing of some areas of the school farm

7.2 Approval for PSSG to spend the remaining Rebel Rewards points (\$1,470.92) before 30th June 2023 due to program ceasing

Amanda advised members present about timing of agenda items.

### 2 Minutes Allocated

#### Motions

230724-003 P&C Approve ASG donation of \$1,500.00 to FGSHS Ag Department for materials for dog proof fencing of some areas of the school farm

**Status:** Carried    **Mover:** Amanda Smyth    **Seconder:** Madonna Morton

230724-004 P&C approve PSSG spend the remaining Rebel Rewards points (\$1,470.92) before 30th June 2023 due to program ceasing

**Status:** Carried    **Mover:** Amanda Smyth    **Seconder:** Trevor Dann

## 8. Treasurer's report and financial statement

### 10 Minutes allocated

#### Attachments

[Payments May23.pdf](#)

[Payments June23.pdf](#)

[2023 ASG Budget.pdf](#)

[July23 -Treasurers Report.pdf](#)

#### Motions

230724-005 That the cheques drawn on the Business Operations and General Accounts for May & June 2023 and EFT payments as listed be ratified and that this report be accepted and included in the minutes of this meeting.

**Status:** Carried    **Mover:** Rolf Sterzl    **Seconder:** Madonna Morton

230724-006 That the 2023 ASG budget be ratified

**Status:** Carried    **Mover:** Rolf Sterzl    **Seconder:** Madonna Morton

230724-007 To repurpose funds allocated for the YMCA breakfast club listed in 2023 P&C budget towards morning teas for engaged learners

Discussion on 2023 P&C approved funds for Student achievement/engagement to cover Engaged Learners morning tea

**Status:** Carried    **Mover:** Rolf Sterzl    **Seconder:** Jacki Schott

## 9. President's Report

- Hope everyone enjoyed the break over the school holidays
- Wonderful news to have new sub-committees execs in place for Sports and Ag
- Just wanted to congratulate the teams on the multiple events that have also occurred since our last meeting

including music concert 2, advanced music camp, the German immersion 20th anniversary and the Samford Show display

- Getting involved in the sub-committee activities really is a great way to get hands-on with individual departments and their activities
- Looking forward over the next semester there are a number of events planned: Gala, Sports awards and more languages events.
- A review of the calendar shows that there are 3 general meetings and 12 sub-committee meetings (15 meetings in 20 weeks [or less])
- Just wish to take this opportunity to encourage the sub-committees to review their meetings to make sure they allow enough time for planning events with school and P&C staff and providing necessary information for governance. The most efficient and effective way and least stress for staff and volunteers is for preparation and paperwork to be done with Megan and Jodi in advance. With multiple sub-committees running multiple events co-ordination between all is required.
- Finally it is great to also report that over the holidays shade has been installed as planned at 3 sites across the school. Its great timing as we come out of winter into the warmer months. This work was the subject of a parent survey in 2020 and has been a consistent feature of budgets and reports since then.

#### Motions

[230724-008 That the President's report be accepted as presented](#)

**Status:** Carried    **Mover:** Amanda Smyth    **Seconder:** Megan Towner

#### 10. Principal's Report

Graduation gift that P&C supports presented - Year 12 students wanting to receive glass- approved as part of the 2023 P&C budget.

Kiah presented a school hat design by 2 Year 10 students. Broader discussion around dress code.

Scott presented some uniform feedback results from both parents & students - support for both uniforms (formal & sport)- discussed concerns from shoes, climate & material & the request for a button on the sports uniform. Feedback from staff - consistent approach when enforcing the uniform policy. By presenting this data it gives an opportunity to find out more information from our parent community to make the decisions around which days students should wear which uniform. Moving forward more questions to be answered. All members agreed for a button on the sports polo. Uniform Manager will discuss with supplier.

#### Attachments

[Principals Report for P&C July23.pdf](#)

#### Motions

[230724-009 That the Principal's report and financials be accepted as tabled](#)

**Status:** Carried    **Mover:** Kiah Lanham    **Seconder:** Jacki Schott

#### 11. Visitors

P&C Members & visitors introduced themselves

#### 12. Business Operations Report

## Attachments

[Business Ops Report July23 Meeting.pdf](#)

## Motions

230724-010 That the Business Operations report be accepted as tabled

**Status:** Carried    **Mover:** Jodi Birch    **Second:** Scott Shorten

## 13. Sub Committee reports and financial statements

13.1 Ag Support Group (ASG) - report attached

13.2 Languages Parent Support Group (LPSG) - no report received

13.3 Music Support Group (MSG) - report attached

13.4 Parent Sport Support Group (PSSG) - report attached

## Attachments

[ASG Report for P&C Meeting 240723.pdf](#)

[MSG Report for P&C Meeting 240723.pdf](#)

[PSSG Report for P&C Meeting 240723.pdf](#)

## Motions

230724-011 That all subcommittee reports be accepted as tabled

**Status:** Carried    **Mover:** Amanda Smyth    **Second:** Madonna Morton

230724-012 That AG Sub-committee quorum be 4 members of the P&C which includes 2 ASG Sub-committee executives

**Status:** Carried    **Mover:** Amanda Smyth    **Second:** Madonna Morton

230724-013 That the MSG quoted price of \$2,200 from The Men's Shed to replace the photo boards be accepted

**Status:** Carried    **Mover:** Sue Goldberg    **Second:** Vanessa Baird

230724-014 That MSG spend up to \$350 on black paint & hooks required for new photo boards

**Status:** Carried    **Mover:** Sue Goldberg    **Second:** Vanessa Baird

230724-015 That PSSG Sub-committee quorum be 4 members of the P&C which includes 2 PSSG Sub-committee executives

**Status:** Carried    **Mover:** Amanda Smyth    **Second:** Madonna Morton

## 14. Other reports

14.1 P&C Project updates - update on current projects - 2024 Year 7 area which is the 2023 SRC project, update on Student Encouragement awards with HoD's & Year Co's - canteen/cafe gift vouchers provided

14.2 Grants - 2023/2024 Lord Mayor's Community Fund - Amanda & Vanessa to meet & discuss. Gold for Gold grant also to be looked at through school.



14.3 P&Cs Queensland - State Conference 11th & 12th August at Gold Coast Convention Centre

14.4 Chaplaincy

## 15. General Business

15.1 Feedback on recent changes - Extension, Programs, Open Days - discussion from attendees around streamlined classes, communication channels, signature programs & open days- attendees concerned that parents & students may look at other schools, consider an enrichment sub-committee, how do we promote FGSHS as an academic school & community. Kiah, Acting Executive Principal addressed concerns raised & will take feedback for the school to consider.

15.2 New P&C Meeting Time of 6pm - 8pm - with new timings to ensure correct finish time

15.3 Cancellation of P&C Meeting 28th August 2023 due to Gala concert & P&C meeting requirements (3 meetings per semester required)

## 16. Applications for membership

New Members: Ben Smith, Phil Crouch & Kerrie Jocumsen

### Motions

230724-016 That Ben Smith, Phil Crouch Kerrie Jocumsen be accepted as members of the FGSHS P&C Association for 2023

**Status:** Carried    **Mover:** Amanda Smyth    **Second:** Vanessa Baird

## 17. Next Meetings

17.1 P & C Meeting - Monday 23rd October 2023 @ 6.00pm

17.2 ASG Meeting - Monday 14th August 2023 @ 6.00pm

17.3 MSG Meeting - Wednesday 26th July 2023 @ 6.30pm

17.4 LPSG Meeting - Thursday 12th October 2023 @ 5.00pm

17.5 PSSG Meeting - Thursday 17th August 2023 @ 6.00pm

## 18. Meeting Close

Meeting closed at 8:01 PM



### Next Meeting

#### P&C General Meeting

6:00 PM, Monday, 23 October 2023

Resource Centre

## Motions Summary

#	Title	Mover	Second	Status
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230724-002	That inwards correspondence be accepted and outwards correspondence adopted.	Amanda Smyth	Rolf Sterzl	Carried
230724-003	P&C Approve ASG donation of \$1,500.00 to FGSHS Ag Department for materials for dog proof fencing of some areas of the school farm	Amanda Smyth	Madonna Morton	Carried

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230724-005	That the cheques drawn on the Business Operations and General Accounts for May & June 2023 and EFT payments as listed be ratified and that this report be accepted and included in the minutes of this meeting.	Rolf Sterzl	Madonna Morton	Carried
230724-006	That the 2023 ASG budget be ratified	Rolf Sterzl	Madonna Morton	Carried
230724-007	To repurpose funds allocated for the YMCA breakfast club listed in 2023 P&C budget towards morning teas for engaged learners	Rolf Sterzl	Jacki Schott	Carried
230724-008	That the President's report be accepted as presented	Amanda Smyth	Megan Towner	Carried
230724-009	That the Principal's report and financials be accepted as tabled	Kiah Lanham	Jacki Schott	Carried
230724-010	That the Business Operations report be accepted as tabled	Jodi Birch	Scott Shorten	Carried
230724-011	That all subcommittee reports be accepted as tabled	Amanda Smyth	Madonna Morton	Carried
230724-012	That AG Sub-committee quorum be 4 members of the P&C which includes 2 ASG Sub-committee executives	Amanda Smyth	Madonna Morton	Carried
230724-013	That the MSG quoted price of \$2,200 from The Men's Shed to replace the photo boards be accepted	Sue Goldberg	Vanessa Baird	Carried
230724-014	That MSG spend up to \$350 on black paint & hooks required for new photo boards	Sue Goldberg	Vanessa Baird	Carried
230724-015	That PSSG Sub-committee quorum be 4 members of the P&C which includes 2 PSSG Sub-committee executives	Amanda Smyth	Madonna Morton	Carried
230724-016	That Ben Smith, Phil Crouch Kerrie Jocumsen be accepted as members of the FGSHS P&C Association for 2023	Amanda Smyth	Vanessa Baird	Carried