



PSSG General Meeting
MINUTES OF MEETING
6:00 PM Tuesday, 14 February 2023
HPE Staffroom

1. Meeting Open

Meeting Opened By Shelley Nelson at 6:18 PM

2. Attendance & Apologies

Attended

Keith Shaw
Nathan Percy
Neil Popplewell
Shelley Nelson

Apologies

Anna Nixon-Smith
David Nelson
Jodi Birch
Nicole Crouch
Rachel Redpath
Sophie Maple
Tracey Wilson

Attachments

[2023 PC Membership Application Renewal.pdf](#)

3. Confirmation of the minutes of the previous general meeting

Motions

230214-001 That the minutes of the previous meeting held 1st November 2022 be accepted as a true and accurate record of that meeting

Status: Carried **Mover:** Shelley Nelson **Seconder:** Keith Shaw

4. Business arising from the minutes of the previous general meeting

Action Items

220315-003 Plan for getting professional/coaching/player development assistance program into the school.

HPE Department to provide priorities for coaching and how support from the PSSG can be utilised.

PSSG has agreed to provide a \$3,000 donation to support coaching resources at the school.

Neil to confirm arrangements with School Business Manager.

14/02/23 Update to action item 220315-003: Neil confirmed he needs to follow up with school business manager regarding donation from PSSG to fund professional coaching services for Ferny Grove sports teams.

Due Date: Thursday, 16 March 2023 **Assigned To:** Neil Popplewell

5. Correspondence - inward and outward

Inward - email received from Rebel Everton Park regarding Community Givebacks BBQ fundraising opportunities - 18 January 2023.

6. Business arising from the correspondence

Rebel Community Givebacks BBQ opportunities - decision was made not to pursue opportunity due to difficulty in sourcing PSSG members over the weekend due to conflict with sporting commitments and the small return on investment for volunteer time.

7. Treasurer's report and financial statement

7.1 Keith presented financials for Nov 22, Dec 22 & Jan 23.

December Colour Fun Run profit was \$815.29

No income had been received & no expenses have been incurred during January. The PSSG EOM balance for Jan is \$16,092.32 plus \$250 float = **\$16,342.32**

7.2. Shelley discussed additional expenses (\$105.40) for FAST Awards and new student welcome in Term 4 2022 - total was \$905.40 - 2022 budget approved was \$800.00.

7.3 Rebel Rewards Community Givebacks - Neil discussed issues relating to purchase of items to present as gifts to volunteer coaches. Shelley to follow up with Jodi if there are any guidelines for the Community Givebacks program. There has been no update from Rebel on the review of this program that had been advised mid-2022.

Neil had purchased items for the 2023 year with an additional \$364.66 above previous approved motion of \$400. Members discussed plan to spend rewards credit throughout the year, with HPE Department approved to spend \$400 per school term for HPE activities and Rebel Good Sports Rewards program.

Rebel Reward balance at 31 Dec - \$1,470.92

7.4 Athletes Foot Reward update - Due to a marketing portal issue, Athlete's Foot are running voucher values from March 22 to Feb 23. They will confirm the voucher amount in mid-March.

7.5 2023 PSSG Budget - draft was presented, discussed and approved. Items discussed relating to Budget:

Decision made to support the FAST end of year function with an increase in budget allocation to account for a fourth grade introduced into the program. PSSG will not provide catering support for Jersey presentation. Neil to discuss with FAST Program coord options for PSSG fundraiser at the jersey presentation.

Funds allocated towards long-term priority for HPE Dept (new gym/fitness centre) and the development of a concept design for the space as part of a staged-process in supporting this initiative.

Attachments

[Rebel Statement 301122.pdf](#)

[PSSG Treasurer Report Nov22.pdf](#)

[PSSG Treasurer Report Dec22.pdf](#)

[Rebel Statement 311222.pdf](#)

[Rebel Statement 310123.pdf](#)

[PSSG Treasurer Report Jan23.pdf](#)

Motions

[230214-002 Financial approvals](#)

Treasurer's reports for November, December and January accepted as true reflection of PSSG financials

Status: Carried **Mover:** Keith Shaw **Second:** Nathan Percy

[230214-003 Approval for additional funds \(\\$105.40\) spent for catering at the FAST end of year awards evening and welcome event.](#)

Status: Carried **Mover:** Shelley Nelson **Second:** Nathan Percy

[230214-004 Rebel Rewards - approval of extra expense](#)

Motion moved to approve the additional \$364.66 spent by HPE Department on items for the 2023 HPE program, including products for swimming carnival. Previous motion approved was \$400.00, expense was \$764.66, extra \$364.66.

Status: Carried **Mover:** Neil Popplewell **Second:** Shelley Nelson

[230214-005 Rebel Rewards - allocation of community giveback funds](#)

Request for HPE Department to spend \$400 from the Rebel Community Givebacks each school term during 2023, if sufficient funds available. Items purchased are to support HPE activities and the schools Good Sports Rewards program.

Status: Carried **Mover:** Neil Popplewell **Second:** Nathan Percy

[230214-006 PSSG 2023 Budget](#)

Approval of draft 2023 Budget

Status: Carried **Mover:** Keith Shaw **Second:** Nathan Percy

Action Items

[230214-001 PSSG 2023 Budget](#)

Treasurer to send approved Budget to P&C Business Manager

Due Date: Thursday, 16 March 2023 **Assigned To:** Keith Shaw

[230214-002 FAST Jersey Presentation](#)

Neil to follow up with Grace event details and whether there is an opportunity for the PSSG to do a BBQ fundraiser.

Due Date: Thursday, 16 March 2023 **Assigned To:** Neil Popplewell

8. Sports Department report

Last modified: 5/06/2023 10:20 PM

Neil provided an update on HPE and school sport activities:

- 650 students attended the schools swimming carnival - numbers on par with last year and low across all year levels
- FGSHS finished in 2nd place at the District Swimming carnival. There are currently 8 schools in the NW district, with changes proposed for next year.
- School oval is currently being resurfaced and will be unavailable for the next 6 weeks. This is the restoration works as a result of the floods in Feb 2022.
- Grade 7 and 8s have been participating in Wednesday afternoon interschool sport. There is still a view by many schools to transition to Gala Days.

9. General Business

Nil



10. Applications for membership

Nil

11. Meeting Close

Meeting closed at 7:16 PM

Next Meeting

PSSG General Meeting

7:00 PM, Thursday, 8 June 2023

HPE Staffroom

Actions Summary

#	Title	Assigned To	Due Date	Completed
220315-003	Plan for getting professional/coaching/player development assistance program into the school.	Neil Popplewell	Thursday, 16 March 2023	
230214-001	PSSG 2023 Budget	Keith Shaw	Thursday, 16 March 2023	
230214-002	FAST Jersey Presentation	Neil Popplewell	Thursday, 16 March 2023	

Motions Summary

#	Title	Mover	Secunder	Status
230214-001	That the minutes of the previous meeting held 1st November 2022 be accepted as a true and accurate record of that meeting	Shelley Nelson	Keith Shaw	Carried
230214-002	Financial approvals	Keith Shaw	Nathan Percy	Carried
230214-003	Approval for additional funds (\$105.40) spent for catering at the FAST end of year awards evening and welcome event.	Shelley Nelson	Nathan Percy	Carried
230214-004	Rebel Rewards - approval of extra expense	Neil Popplewell	Shelley Nelson	Carried
230214-005	Rebel Rewards - allocation of community giveback funds	Neil Popplewell	Nathan Percy	Carried
230214-006	PSSG 2023 Budget	Keith Shaw	Nathan Percy	Carried